

MINUTES OF THE BUSINESS MEETING
OF THE BOARD OF DIRECTORS OF THE WILLIAM PENN SCHOOL DISTRICT
HELD ON MONDAY, FEBRUARY 27, 2012

The Business Meeting of the Board of Directors of the William Penn School District was held on Monday, February 27, 2012 in the Administration Building Board Room, 100 Green Avenue, Lansdowne, Pennsylvania. At approximately 7:40 p.m., Ms. Leahan presided and called the meeting to order. Ms. Fitti delivered the invocation. Allegiance to the flag was pledged. Mr. Otto called the roll of attendance.

Board Members Present:

Ms. Diane Leahan, President
Ms. Marion Fitti, Vice-President
Ms. Yolanda Booker
Ms. Jennifer Hoff
Ms. Charlotte Hummel
Ms. Eileen Johnson
Mr. Anthony Moore
Mr. Robert Reardon
Mr. Robert E. Wright

Board Members Absent:

Also Present:

Mr. Joseph J. Bruni - Superintendent
Mr. Joseph V. Otto - Chief Operations Officer/Board Secretary
David F. Conn, Esquire - Solicitor
Other Administrators and staff

COMMENTS/ANNOUNCEMENTS BY THE BOARD PRESIDENT

Ms. Leahan welcomed the community. She announced that the Board members had met in executive session immediately prior to this meeting to discuss personnel and contract issues.

SUPERINTENDENT'S REPORT

Mr. Bruni announced that kindergarten registration for 2012-2013 will continue through March 2nd. He announced upcoming events throughout our schools. He reported that, at a recent state tournament, the high school track team finished in second place, missing first place by only four seconds.

MOTION TO APPROVE THE AGENDA

Mr. Moore made a motion, seconded by Mr. Reardon, to approve the agenda. All voted aye. The motion carried.

MINUTES

Business Meeting - January 23, 2012
Committee Meeting - February 21, 2012

Ms. Hummel made a motion, seconded by Mr. Moore, to approve the minutes, as indicated above. All voted aye. The motion carried.

STUDENT REPRESENTATIVES – None

SPECIAL AWARDS – None

PUBLIC COMMENTS REGARDING AGENDA ITEMS

Anthony Reale, East Lansdowne, spoke about special education costs and the student disciplinary action. Ms. Leahan, Mr. Otto and Mr. Bruni responded.

COMMUNICATIONS – None

COMMITTEE REPORTS

- A. COMMUNITY RELATIONS COMMITTEE AGENDA Charlotte Hummel - Chair
Yolanda Booker, Eileen Johnson - Members

Ms. Hummel presented the Community Relations Committee Agenda. She announced school functions held in March, and she thanked parents for their support of our students. She announced that she is looking into ways to raise funds for repairs and upgrades to the PWHS-Cypress stage so that productions can be held at both high schools.

Ms. Hummel made a motion, seconded by Ms. Johnson, to approve items A1 and A2 of the Community Relations Committee Agenda and to accept items A3 through A5 as informational items.

A1. Taping of Monthly Board Business Meetings

It is the recommendation of the Community Relations Committee to put a motion before the Board to authorize the Administration to videotape the monthly Business Meetings of the Board of School Directors and to broadcast them at a variety of times on the William Penn School District cable channel (Comcast channel 11, RCN channel 51, and Verizon Fios channel 32). The purpose is to provide first hand knowledge to the community of the business that comes before the Board, and the deliberations and actions of the Board. This is to increase awareness of the work of the Board of School Directors and its responsibilities for governance. The district would incur no additional costs for this process.

MOTION: To authorize the Administration, using in-house resources only, to tape the monthly Business Meetings of the Board of School Directors, beginning March 2012, and to broadcast them at a variety of times on the William Penn School District cable channel.

A2. School Board Student Representatives

It is the recommendation of the Community Relations Committee that the Board of School Directors return to the past practice of having student representation on the Board. It is recommended that two high school students serve as non-voting representatives to the William Penn School District Board of School Directors and serve for a period of two years. Details on selection or election of the representatives should be proposed by the high school administration and submitted to the Community Relations Committee for consideration.

MOTION: To authorize the high school administration to propose to the Community Relations Committee for deliberation and recommendation to the full Board, a process for the recruitment and selection or election of two students to serve as non-voting representatives to the Board of School Directors. It is recommended that one student be selected or elected from each high school campus to serve for a period of two years.

INFORMATIONAL ITEMS:A3. Lansdowne/Upper Darby Rotary Club Student of the Month Awards

The Rotary Club of Upper Darby and Lansdowne recognizes high school seniors from the Penn Wood, Archbishop Prendergast, Monsignor Bonner, and Upper Darby High Schools in its Student of the Month Program.

At Penn Wood High School, Markeira Pratt and Mohamed Diallo have been selected as Students of the Month for February 2012. Students are selected based on academic performance, leadership skills and participation in extracurricular activities.

Markeira Pratt is a Penn Wood High School Cheerleader and an Honor Roll member. She is an active volunteer for events held at Penn Wood High School and also regularly volunteers at soup kitchens and neighborhood clean-ups. Ms. Pratt plans to enter the field of Nursing and will major in Pre-Med after graduation at Millersville University, Harcum College, or LaSalle University.

Mohamed Diallo is a member of the National Honor Society, Distinguished Honor Roll, Honor Roll and Student Council. He is also a member of the Penn Wood High School Varsity Football Team and the Track & Field Team. Mr. Diallo participates in the Dual Enrollment Program between the high school and Delaware County Community College. Community volunteer activities include neighborhood cleanups and food distribution. Mr. Diallo will major in Law at Howard University in pursuit of a career as an attorney.

Markeira Pratt and Mohamed Diallo were honored at a luncheon held at the Drexelbrook Conference Center and were presented with plaques from the Rotary Club.

A4. Penn Wood Middle School Presents *Music In Our Schools Month* Concert

On Thursday, March 8, 2012 at 7:00 p.m., the Penn Wood Middle School Music Department, under the direction of Ms. Danielle Duardo, Band Director, and Ms. Judy Jordan, Choral Director, will host its annual *Music In Our Schools Month* Concert. The concert is an opportunity to showcase to the community the musical talents of the Penn Wood Middle School Band and Choir. The concert will be held at the Penn Wood High School–Green Avenue Campus, 100 Green Avenue in Lansdowne.

Music In Our Schools Month is sponsored by the National Association for Music Educators (NAfME). Since 1907, the focus of the NAfME has been to make sure every student has access to a well-balanced, comprehensive, and high-quality program of music instruction taught by qualified teachers.

A5. Penn Wood Middle School Presents "Grease"

Students in the Penn Wood Middle School will perform "Grease" under the direction of Ms. Judy Jordan, Choral Director and Theater Club Advisor at Penn Wood Middle School. The performances will be held Thursday and Friday, March 1 and March 2, at 7:00 p.m. at Penn Wood Middle School, 121 Summit Street in Darby.

Tickets are \$4 for students with ID and \$5 for adults and may be purchased in the main office at Penn Wood Middle School or by calling 610-586-1804, ext. 125. Tickets purchased at the door will be \$1 more.

Booker, Fitti, Hoff, Hummel, Johnson, Moore, Reardon, Wright and Leahan voted aye and approved items A1 and A2 of the Community Relations Committee Agenda and accepted items A3, A4 and A5 as informational items.

EDUCATION COMMITTEE AGENDA

Robert E. Wright - Chair
Jennifer Hoff, Anthony Moore - Members

Mr. Wright presented the Education Committee Agenda. He announced that he had observed some classes at Ardmore Avenue Elementary School last week and that he plans on observing additional classes at Ardmore and at other schools, as well. Mr. Wright said that the PWHS-Cypress program for Black History Month was very good.

Mr. Wright made a motion, seconded by Ms. Hummel, to approve items B1 through B6 of the Education Committee Agenda.

Ms. Hummel asked when parent meetings would be held at schools to allow parents to review the PSSA material. Ms. Harbert responded.

Mr. Wright inquired about test proctors, to which Ms. Harbert responded.

B1. Homebound Instruction

The following referenced student is recommended for Homebound Instruction at a cost not to exceed \$600 per month. Information detailing the reasons is on file in the Pupil Services Department.

<u>Student</u>	<u>School</u>	<u>Date</u>	<u>Reasons</u>
022712326912	PWHS	01/24/12	Medical

MOTION: To approve Homebound Instruction for the above student.

B2. Termination of Homebound Instruction

<u>Student</u>	<u>School</u>	<u>Date</u>	<u>Reason</u>
022712512912	PWHS	01/04/12	Medical
022714469712	BELL AVE.	01/10/12	Medical

MOTION: To approve termination of Homebound Instruction for the above students.

B3. Disciplinary Action – Student No. 022714234512

MOTION: To approve the Admission of Fact, Waiver of Hearing, and Consent to Expulsion Agreement for Student #022714234512 and expel said student from the William Penn School District until January 9, 2013.

B4. Aldan Elementary School’s Trip to Adventure Aquarium in Camden, New Jersey

Teachers Ms. Butler, Mrs. Fullard, Mrs. Hays and Mrs. Johnson request permission to take the kindergarten and the 1st and 2nd grade students to Adventure Aquarium in Camden, New Jersey on April 24, 2012. The purpose of the trip is to expose students to an enhanced lesson on marine life and eco-systems in an active, hands-on environment. There will be 101 students and 36 chaperones, including 4 teachers, attending. The cost of the trip is \$13 per student. No one will be denied due to inability to pay, as the Home and School Association is underwriting the trip.

MOTION: To approve Aldan Elementary School’s kindergarten and 1st and 2nd grade students’ trip to Adventure Aquarium in Camden, New Jersey on April 24, 2012.

B5. Penn Wood Middle School’s Trip to Dorney Park

Teachers Ms. Ruggiero and Ms. Sisko request permission to take the 7th and 8th grade students to Dorney Park in Allentown, PA. The purpose of the trip is to reward those students with 100% attendance during the PSSA exams and who have maintained a good behavior record. There will be approximately 250 students and 25 chaperones, including 9 teachers, attending. The cost of this trip is \$55 per student. No one will be denied due to inability to pay, as the Home and School Association is underwriting the trip.

MOTION: To approve Penn Wood Middle School’s 7th and 8th grade students’ trip to Dorney Park in Allentown, PA on May 29, 2012.

ADDITION TO THE AGENDA

- B6. Memorandum of Understanding for Aldan, Ardmore Avenue, Bell Avenue, Colwyn, East Lansdowne, Evans, Park Lane, Walnut Street Elementary Schools, Penn Wood Middle School, and Penn Wood High School to Participate in the Food Trust Program for the 2012-2013 School Year

The Food Trust's Nutrition education program offers a free, dynamic, standards-based nutrition education program to all students, funded by SNAP-Ed. It includes classroom lessons taught by a nutrition educator three (3) times per year, teacher packets of nutrition lessons and lesson plans, student materials, assembly programs, parent workshops and taste testing of healthy foods.

MOTION: To approve a Memorandum of Understanding authorizing the schools listed above to participate in the Food Trust Program for the 2012-2013 school year, to be funded by SNAP-Ed.

Booker, Fitti, Hoff, Hummel, Johnson, Moore, Reardon, Wright and Leahan voted aye and approved items B1, B2, B3, B4, B5, and B6 of the Education Committee Agenda.

C. PERSONNEL COMMITTEE AGENDA

Marion Fitti - Chair
Jennifer Hoff, Robert E. Wright - Members

Ms. Fitti presented the Personnel Committee Agenda. Regarding the retirements of the teachers and instructional assistants, Ms. Fitti and Mr. Wright expressed gratitude for their many years of service.

Ms. Fitti made a motion, seconded by Ms. Hoff, to approve items C1 through C9 of the Personnel Committee Agenda.

The Superintendent recommends the following personnel actions:

C1. Retirements

a. Professional Staff

- (1) Colette Bennett, Special Education Teacher, Park Lane Elementary School, effective June 15, 2012. Ms. Bennett has been with the district since August 30, 1999.
- (2) Margaret Hunter, Grade 1 Teacher, East Lansdowne Elementary School, effective June 15, 2012. Ms. Hunter has been with the district since August 15, 1988.

- (3) William Irving, Grade 2 Teacher, Evans Elementary School, effective June 15, 2012. Mr. Irving has been with the district since November 21, 1988.
- (4) Debra Kuchmay, Foreign Language Teacher, Penn Wood High School-Cypress Street Campus, effective June 15, 2012. Ms. Kuchmay has been with the district since July 16, 1979.
- (5) Margaret McCoy, Special Education Teacher, Penn Wood High School-Green Avenue Campus, effective June 15, 2012. Ms. McCoy has been with the district since August 9, 1978.
- (6) Frank Ridpath, Business Education Teacher, Penn Wood Middle School, effective February 17, 2012 (change in date as approved at the January 23, 2012 Board meeting).
- (7) Rebecca Sheehan, Grade 5 Teacher, Bell Avenue Elementary School, effective June 15, 2012. Ms. Sheehan has been with the district since August 19, 1985.
- (8) Linda Stephens, Grade 1 Teacher, East Lansdowne Elementary School, effective June 15, 2012. Ms. Stephens has been with the district since June 19, 1978.
- (9) June Tolomeo, School Site Facilitator, Bell Avenue Elementary School, effective June 15, 2012. Ms. Tolomeo has been with the district since October 3, 1984.

b. Support Staff

- (1) Joann Brintley, Instructional Assistant, Colwyn Elementary School, effective June 15, 2012. Ms. Brintley has been with the district since September 3, 1996.
- (2) Harriet Johnson, Instructional Assistant, Penn Wood Middle School, effective June 15, 2012. Ms. Johnson has been with the district since September 3, 1998.

MOTION: To approve the retirements as indicated above.

C2. Resignations

a. Dentist

Angela Asamoah, DMD, effective January 23, 2012. Dr. Asamoah has been with the district since December 20, 2010.

b. Supplemental Contract 2011-2012

- (1) Tracy Boyle, Assistant Lacrosse Coach, Penn Wood High School, effective February 13, 2012.
- (2) Randolph Carpenter, Assistant Girls' Softball Coach, Penn Wood Middle School, effective February 21, 2012.

MOTION: To accept the resignations as indicated above.

C3. Termination of Services

(Board Policy #539 – Uncompensated Leave of Absence – Exceeding 1 Year)

a. Support Staff

- (1) Paul Meuser, School Safety Officer, Bell Avenue Elementary School, effective February 21, 2012. Mr. Meuser has been with the district since September 11, 2006.

MOTION: To approve the termination of services as indicated above.

C4. Appointments

a. Professional Staff

- (1) Donna Cooke, Bachelors, West Chester University
Long-Term Substitute Teacher
Assignment: Grade 1 Teacher
Colwyn Elementary School
Salary: Bachelors, Step 1, \$42,176 (pro-rated), with benefits
Effective: February 1, 2012 through May 11, 2012
Replacing: Erin DeHoratius, Leave of Absence

- (2) Tracey Meyer, Masters, Eastern University
Long-Term Substitute Teacher
Assignment: Special Education Teacher
Ardmore Avenue Elementary School
Salary: Masters, Step 1, \$48,606 (pro-rated), with benefits
Effective: February 27, 2012 through June 15, 2012
Replacing: Michelle Slaven, Leave of Absence

- (3) Andrea Simpson, Masters, Rosemont College
Professional Employee
Assignment: SAS Teacher
Bell/Walnut Street Elementary Schools
Salary: Masters + 15, Step 6, \$62,416 (pro-rated), with benefits
Effective: January 30, 2012
Recall from furlough

b. Support Staff

- (1) Clinton Craddock
School Safety Officer Substitute
District Schools
Salary: \$10.00/hour, no benefits
Effective: February 7, 2012

- (2) Jacqueline B. Farmer
School Safety Officer Substitute
District Schools
Salary: \$10.00/hour, no benefits
Effective: February 6, 2012

- (3) Aaron Harris
School Safety Officer Substitute
District Schools
Salary: \$10.00/hour, no benefits
Effective: February 6, 2012

c. 21st Century Future Forward After-School Program

Tutors - \$25.00/hour

Walter Dunston
Michelle Linden- substitute

Recreation Assistants - \$12.00/hour

Elmore Hunter
Conrad Kirkaldy
Sherman Wheeler - substitute

d. School Improvement Grant – PSSA Tutoring for Patriots After-School Program – September 12, 2011 through Thursday, March 8, 2012

Tutors - \$30.00/hour

Maureen Donnelly
Gail Epstein
Robert Kane
Stefanie Mattes
Suzanne Murphy
Susan Norton
Michael O'Neill
Kyle Quartermus
Vida Salerno

e. Supplemental Contracts 2011-2012

- (1) Tracy Boyle, Head Lacrosse Coach, Penn Wood High School, 16 units, year 3 = \$3,328.32.
- (2) Darlene Burrell, Generic/School Performances, Evans Elementary School, 6 units, year 2 = \$1,248.12.
- (3) Alyce Grunt, Art Show, Penn Wood High School, 2 units, year 4, = \$457.64.
- (4) Kathryn Lord, Art Show, Penn Wood High School, 2 units, year 8, = \$499.25.
- (5) Dawn Murray, Generic/ School Newsletter, Evans Elementary School, 4 units, year 2 = \$832.08.

- (6) Stephanie Neill, Art Show, Penn Wood High School, 2 units,
year 1 = \$416.04.
- (7) Mary Washington, Generic/School Performances, Evans
Elementary School, 4 units, year 2 = \$832.08.

- f. Homebound Teacher - \$30.00/hour

Monroe Griffin

- g. Saturday Success Academy - Penn Wood High School
Saturdays, December 3, 2011 through May 19, 2012
(Funded by School Improvement Grant)

School Safety Officer- Substitute

Turhan Laws - \$13.76/hour

- h. Instruction in the Home/Extra Special Education Services - \$30.00/hour

Melissa Bolden Vincentina O’Pella
Stacy Clayton Ilyse Perloff
Allison Coleman Rae-Anne Ravert
Dawn Davidson Melissa Ruggiero
Kim Evans Erin Slimbock
Hope Fleming-Mallory Alice Thomas
Marcia Greenberg Janet Thompson
Janelle Jackson-Berry Lynette Thurmond
Brian McCarry Melissa Tornetta
Tracey Meyer Diane Ventresca
James Mooney Clare Zimmer

- i. Professional Development - 2011-2012 School Year
Planning for Promethean Board Training
Title I Funded - \$25.00/hour

Timothy Belloff – Penn Wood Middle School
Lindsey Tift – Penn Wood Middle School

- j. Opportunity Center Coverage
September 5, 2011 – June 15, 2012 – 2:30 PM – 3:30 PM
School Improvement Grant Funded

Tania Brown
Stacy Clayton

MOTION: To approve the appointments as indicated above, contingent on receipt of appropriate clearances and physicals, as required by law.

C5. Leaves of Absence

- (1) Monika Barman, Grade 4 Teacher, Ardmore Avenue Elementary School, requests a paid/unpaid Intermittent Family and Medical Leave of Absence, effective January 17, 2012 through January 16, 2013. (Not to exceed 60 days).
- (2) Rita Capaldi, Grade 1 Teacher, Bell Avenue Elementary School, requests a paid/unpaid Intermittent Family and Medical Leave of Absence, effective January 3, 2012 through January 2, 2013. (Not to exceed 60 days).
- (3) Jacquelyn Lorah, Math Teacher, Penn Wood High School-Cypress Street Campus, requests a paid Family and Medical Leave of Absence, effective May 13, 2012 through June 15, 2012.
- (4) Kathryn Lord, Art Teacher, Penn Wood High School-Green Avenue Campus, requests a continuation of her unpaid Family and Medical Leave of Absence, effective February 8, 2012 through March 16, 2012.
- (5) Arletha Smart, Head Custodian, Bell Avenue Elementary School, requests a paid Medical Leave of Absence, effective March 13, 2012 through May 22, 2012. Ms. Smart also requests an unpaid Medical Leave of Absence, effective May 23, 2012 through July 1, 2012.
- (6) Mary Washington, Instructional Assistant, Evans Elementary School, requests a paid/unpaid Family and Medical Leave of Absence, effective January 9, 2012 through February 17, 2012.

MOTION: To approve the leaves of absence as indicated above.

C6. Sabbatical Leave of Absence

- (1) Patti Quinn, Grade 6 Teacher, Walnut Street Elementary School, requests a Medical Sabbatical Leave of Absence, effective January 27, 2012 through June 15, 2012.

MOTION: To approve the medical sabbatical leave of absence as indicated above.

C7. Summer Office Hours - 2011-2012 School Year

The Administration recommends summer hours for school offices and district offices from June 25, 2012 through August 17, 2012, except that normal hours will be maintained during the holiday week of July 2 through 6, 2012.

Monday through Thursday, all school offices and the Green Avenue Administration office hours will be 7:30 AM to 4:45 PM.

Lunchtime will be reduced to one-half hour.

Friday, all school offices and district offices will be closed.

All office hours will be posted on the district cable channel and website.

MOTION: To approve the summer office hours as indicated above.

ADDITIONS TO THE AGENDA

C8. Retirement

a. Support Staff

- (1) Judith Tubbs, Secretary to the Principal, East Lansdowne Elementary School, effective June 29, 2012. Ms. Tubbs has been with the district since September 5, 1989.

MOTION: To approve the retirement as indicated above.

C9. Appointments

a. 21st Century Future Forward After-School Tutoring Program

Site Coordinator – Stipend

Tamika Hill, Penn Wood Middle School - \$9,300 (pro-rated)
Thomas Edwards, Penn Wood Middle School - \$6,200 (pro-rated)

Tutor - \$25.00/hour

Krystle Watson – Penn Wood Middle School

b. Instruction in the Home/Extra Special Education Services - \$30.00/hour

Candy Renee Vesci
Robert Viviani
Dyan Williams

c. Saturday Success Academy – Penn Wood Middle School
Saturdays, March 3, 2012 – May 12, 2012
(Funded by School Improvement Grant)

Coordinator - \$40.00/hour

Suzanne Murphy

Teachers - \$30.00/hour

Ashley Grimaldi – substitute
Ilyse Perloff
Charmaine Providence
Charles Taylor

Technology Support - \$25.00/hour

Miguel Santa

School Safety Officer

Reginald Brown – substitute - \$14.91/hour

Tracy Pratt - \$14.86/hour

MOTION: To approve the appointments as indicated above. These positions are funded by the 21st Century Grant.

Booker, Fitti, Hoff, Hummel, Johnson, Moore, Reardon, Wright and Leahan voted aye and approved items C1, C2, C3, C4, C5, C6, C7, C8 and C9 of the Personnel Committee Agenda.

PROPERTY COMMITTEE AGENDA

Anthony Moore - Chair

Marion Fitti, Eileen Johnson - Members

Mr. Moore presented the Property Committee Agenda.

Mr. Moore made a motion, seconded by Ms. Johnson, to approve items D1 through D8 of the Property Committee Agenda and to accept item D9 as an informational item.

Ms. Fitti spoke about the change orders.

Ms. Leahan stated that many delays to the Ardmore Avenue Elementary School Renovations Project are due to a massive slate of rock under the building that was not discovered at the onset of the project.

Mr. Wright voiced his concerns regarding the change orders, the extension of time and additional rent paid to St. Joseph's in Collingdale.

Ms. Hummel requested that a Property Committee Meeting be scheduled in the near future to discuss CM3's energy-savings report and their proposed next steps in energy savings.

D1. Transportation – Private Contract

MONTESSORI GENESIS II

3529 Haverford Avenue, 2nd Floor, Philadelphia, PA

Total Cost For Student #P000441: \$267 (for remaining school year)

(January 2012 – June 2012)

(New Contract)

MOTION: To approve the private transportation contract for the remainder of the 2011-2012 school year, as indicated.

D2. Change Order EC-05 – Electri-Tech, Inc. – Ardmore Avenue Elementary School Renovations

Electri-Tech, Inc. has prepared a change order in the amount of \$6,181.00 for electrical changes required by the additional work in the crawl space.

MOTION: To approve Change Order EC-05 with Electri-Tech, Inc. in the amount of \$6,181.00 as indicated above.

D3. Change Order EC-06 – Electri-Tech, Inc. – Ardmore Avenue Elementary School Renovations

Electri-Tech, Inc. has prepared a change order in the amount of \$7,723.00 for storage of the generator necessitated by the delay in the project.

MOTION: To approve Change Order EC-06 with Electri-Tech, Inc. in the amount of \$7,723.00 as indicated above.

D4. Change Order GC-19A – L.J. Paolella Construction, Inc. – Ardmore Avenue Elementary School Renovations

A change order has been prepared for L.J. Paolella Construction, Inc. in the amount of \$13,049.86 to supply and install additional structural beams, steel columns, metal decking and concrete footings required to support an existing chimney at the main entrance.

MOTION: To approve Change Order GC-19A with L.J. Paolella Construction, Inc. in the amount of \$13,049.86 as indicated above.

D5. Change Order GC-20A – L.J. Paolella Construction, Inc. – Ardmore Avenue Elementary School Renovations

A change order has been prepared for L.J. Paolella Construction, Inc. in the amount of \$10,554.96. This change order includes \$5,806.57 for the addition of four structural lintels to support new openings along corridor #124; \$1,466.25 additional cost to change door hardware for four doors, as stipulated by the borough building officials; \$425.87 for concrete slab infill of new ADA wheelchair lift at stage left of the multi-purpose room; and \$2,856.27 to support a partial demolition of a demising brick wall within an existing chimney in rooms #203, 205 and 206.

MOTION: To approve Change Order GC-20A with L.J. Paolella Construction, Inc. in the amount of \$10,554.96 as indicated above.

D6. Change Order GC-21 – L.J. Paolella Construction, Inc. – Ardmore Avenue Elementary School Renovations

A change order has been prepared for L.J. Paolella Construction, Inc. in the amount of \$8,360.14. This change order includes \$7,145.39 to remove portions of chase walls in rooms #201, 210 and 211 and install new enclosing gypsum in rooms #210 and 211 and new concrete masonry enclosing walls in room #201. Also included is \$1,214.75 to supply and install new steel lintels to carry the newly-created masonry opening in the new administrative office.

MOTION: To approve Change Order GC-21 with L.J. Paolella Construction, Inc. in the amount of \$8,360.14 as indicated above.

D7. Change Order PC-05 – Jay R. Reynolds, Inc. – Ardmore Avenue Elementary School Renovations

A change order has been prepared for Jay R. Reynolds, Inc. in the amount of \$2,200.00 for additional plumbing work required due to changes in the crawl space.

MOTION: To approve Change Order PC-05 with Jay R. Reynolds, Inc. in the amount of \$2,200.00 as indicated above.

D8. Change Order PC-06 – Jay R. Reynolds, Inc. – Ardmore Avenue Elementary School Renovations

A change order has been prepared for Jay R. Reynolds, Inc. in the amount of \$1,537.00 for the wye strainer for the water main.

MOTION: To approve Change Order PC-06 with Jay R. Reynolds, Inc. in the amount of \$1,537.00 as indicated above.

INFORMATIONAL ITEM:

D9. Update on Bus Depot/Water Street Property in Colwyn

On Monday, February 13th, representatives from Gilmore & Associates submitted the Joint Permit Application to the Pennsylvania Department of Environmental Protection. This is one of the many steps in the process for the development of the bus depot/Water Street property in Colwyn.

Booker, Fitti, Hoff, Hummel, Johnson, Moore, Reardon and Leahan voted aye and approved items D1, D2, D3, D4, D5, D6, D7 and D8 of the Property Committee Agenda and to accept item D9 as an informational item. Wright voted no.

BUDGET AND FINANCE COMMITTEE AGENDA

Robert Reardon - Chair
Marion Fitti, Diane Leahan - Members

Mr. Reardon presented the Budget and Finance Committee Agenda. He announced that a Budget and Finance Committee Meeting would be held on March 21st.

Mr. Reardon made a motion, seconded by Mr. Moore, to approve items E1 through E3 of the Budget and Finance Committee Agenda.

Ms. Fitti spoke about items found on the Bill List. Mr. Otto responded.

E1. Treasurer's Report

General Fund	Attachment B&F 1
Activities Account	Attachment B&F 2
Investments	Attachment B&F 3
Bond Fund	Attachment B&F 4

MOTION: To approve the Treasurer's Report as per Attachments B&F 1, 2, 3, and 4.

E2. List of Bills

General Fund	February 27, 2012	Attachment B&F 5
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MOTION: To approve the List of Bills as per Attachment B&F 5.

ADDITION TO THE AGENDA

E3. Authorization to Solicit Request for Proposals for Banking Services

Citizens Bank has reduced its support in the government banking market in Pennsylvania, which includes school districts. In addition, they are now charging fees on our accounts. The Administration recommends soliciting Requests for Proposals to explore our options at other banking institutions.

MOTION: To authorize the Administration to solicit Request for Proposals for banking services for the district.

Booker, Fitti, Hoff, Hummel, Johnson, Moore, Reardon, Wright and Leahan voted aye and approved items E1, E2 and E3 of the Budget and Finance Committee Agenda.

F. POLICY COMMITTEE AGENDA

Diane Leahan - Chair
Yolanda Booker, Jennifer Hoff - Members

Ms. Leahan presented the Policy Committee Agenda.

Mr. Reardon made a motion, seconded by Ms. Hummel, to approve item F1 of the Policy Committee Agenda.

F1. Policy Additions/Revisions - First Reading of Policies 113, 113.1, 113.2 and 113.3

ATTACHMENT POLICY #1

William Penn School District policies have been written by the Board of School Directors and have been reviewed by the Superintendent and the Solicitor. Each Board member has received a copy of the above-named policies for review and follow-up discussion.

As required by district policy, the entrance of the policies into the minutes constitutes a first reading, with a second reading and adoption to take place at the next public Board meeting.

- a) 113 Special Education - Programs
- b) 113.1 Child Find - Programs
- c) 113.2 Behavior Intervention for Students With Disabilities - Programs
- d) 113.3 Special Education Evaluations and Requests For Independent Educational Evaluations - Programs

MOTION: To approve the first reading of the William Penn School District Policies 113, 113.1, 113.2, and 113.3 and to enter such reading into the minutes.

Booker, Fitti, Hoff, Hummel, Johnson, Moore, Reardon, Wright and Leahan voted aye and approved item F1 of the Policy Committee Agenda.

SOLICITOR'S REPORT – None

OLD BUSINESS - None

NEW BUSINESS

Ms. Leahan presented Item #1 under New Business.

Mr. Reardon made a motion, seconded by Ms. Fitti, to approve item #1 under New Business.

- I. Resolution Condemning the Actions of Sunoco, Inc. and ConocoPhillips
Attachment NEWBUS #1

MOTION: To adopt the Resolution condemning the actions of Sunoco, Inc. and ConocoPhillips because of the impact upon Delaware County working families and local businesses.

Booker, Fitti, Hoff, Hummel, Johnson, Moore, Reardon, Wright and Leahan voted aye and approved Item #1 and adopted the Resolution under New Business.

REPORTS

Delaware County Community College - Robert E. Wright
Mr. Wright reported that the January meeting had been cancelled.

Delaware County Intermediate Unit - Robert Reardon
Mr. Reardon reported that he had been unable to attend last month's meeting.

Delaware County Legislative Council - Anthony Moore
Mr. Moore reported that last month's major topic was the governor's budget.

COMMENTS FROM CITIZENS REGARDING NON-AGENDA ITEMS

Amy LaCourt, Lansdowne, spoke about the Ardmore Avenue Elementary School Renovations Project, to which Ms. Leahan responded.

Daniel Procopio, Aldan, spoke about the change orders and the Ardmore Avenue Elementary School Renovations Project.

Anthony Reale, East Lansdowne, spoke about the rising prices for gas and gas usage at our buildings. He asked about the Ardmore Avenue Elementary School Renovations Project and contracting out for our Maintenance and Operations Department. Mr. Reardon, Mr. Otto and Ms. Leahan responded.

Mr. Wright expressed an interest in renovating Kerr Field in Yeadon. He stated that he had met with Legislators in an attempt to secure a grant. He indicated that letters would be distributed to representatives of local professional sports teams soliciting support for this project.

ANNOUNCEMENT OF FUTURE MEETINGS

The next Meeting of the Committee of the Whole will be held at 6:30 p.m. on Monday, March 19, 2012, in the Administration Building Board Room, 100 Green Avenue, Lansdowne, PA.

A Budget and Finance Committee Meeting of the Board of School Directors will be held at 6:30 p.m. on Wednesday, March 21, 2012, in the Administration Building Board Room, 100 Green Avenue, Lansdowne, PA.

The next Business Meeting of the Board of School Directors will be held at 7:30 p.m. on Monday, March 26, 2012, in the Administration Building Board Room, 100 Green Avenue, Lansdowne, PA. Pre-Session will begin at 6:30 p.m.

ADJOURNMENT

Mr. Moore made a motion, seconded by Mr. Reardon, to adjourn the meeting at 8:50 p.m.

Respectfully submitted,



Joseph V. Otto
Board Secretary