

MINUTES OF THE BUSINESS MEETING
OF THE BOARD OF DIRECTORS OF THE WILLIAM PENN SCHOOL DISTRICT
HELD ON MONDAY, DECEMBER 17, 2012

The Business Meeting of the Board of Directors of the William Penn School District was held on Monday, December 17, 2012, in the Administration Building Board Room, 100 Green Avenue, Lansdowne, Pennsylvania. At approximately 7:30 p.m., Ms. Fitti presided and called the meeting to order. Ms. Richardson delivered the invocation. Allegiance to the flag was pledged. Mr. Otto called the roll of attendance. He announced that Ms. Johnson and Ms. Leahan were absent due to illness and that Ms. Booker would be arriving late.

Board Members Present:

Ms. Marion Fitti, Vice-President
Ms. Yolanda Booker
Ms. Jennifer Hoff
Ms. Charlotte Hummel
Mr. Robert Reardon
Ms. Louella Richardson
Mr. Robert E. Wright

Board Members Absent:

Ms. Diane Leahan, President
Ms. Eileen Johnson

Also Present:

Mr. Joseph J. Bruni - Superintendent
Mr. Joseph V. Otto - Chief Operations Officer/Board Secretary
David F. Conn, Esquire - Solicitor
Other Administrators and staff

COMMENTS/ANNOUNCEMENTS BY THE BOARD VICE-PRESIDENT

Ms. Fitti welcomed the community. A moment of silence was observed in memory of the victims of the slayings at Sandy Hook Elementary School in Newtown, CT.

SWEARING-IN OF STUDENT REPRESENTATIVES AS NON-VOTING MEMBERS OF THE BOARD OF SCHOOL DIRECTORS

Ms. Hummel gave a brief explanation of the student representatives' backgrounds and their duties as non-voting members of the William Penn School District Board of Directors. She thanked Ursula Willis, Assistant Principal, and Brandon Cooley, Principal, for their support for this program. Ms. Hummel then issued the Oath of Office to Londa Jenkins, Penn Wood High School-Cypress, and Noela Smile, Penn Wood High School-Green.

SUPERINTENDENT'S REPORT

Mr. Bruni offered his best wishes to everyone for a joyous holiday season. He acknowledged the shooting tragedy that had occurred at the Newtown, CT elementary school, and he announced that a letter has been posted on our website. He reported that, on Sunday, DCIU organized a meeting which he and other Superintendents and Delaware County officials had attended to discuss security/safety measures at all Delaware County schools.

MOTION TO APPROVE THE AGENDA

Mr. Reardon made a motion, seconded by Mr. Wright, to approve the agenda. All voted aye, except Ms. Johnson and Ms. Leahan, who were absent, and Ms. Booker, who had yet to arrive.

MINUTES

Business Meeting - November 26, 2012
Reorganization Meeting - December 3, 2012

Mr. Reardon made a motion, seconded by Ms. Hummel, to approve the minutes, as indicated above. All voted aye, except Ms. Johnson and Ms. Leahan, who were absent, and Ms. Booker, who had yet to arrive.

REMARKS BY STUDENT REPRESENTATIVES

Ms. Smile expressed her gratitude for the opportunity to represent all of the William Penn School District students.

Ms. Jenkins expressed her enthusiasm for this program and was thankful for the opportunity to serve.

SPECIAL AWARDS – None

PUBLIC COMMENTS REGARDING AGENDA ITEMS

Anthony Reale, East Lansdowne, asked about the change orders and PlanCon H. Mr. Otto responded.

Clifford Brock, Yeadon, asked about the change orders, minority contractor participation and the sinkhole at Evans Elementary School. Mr. Otto responded.

Clair Davis, Lansdowne, President of the Ardmore Avenue Home and School Association, thanked everyone involved for keeping parents informed during the renovations at the school.

Gretchen Allen, Yeadon, asked about funding and loans for the Ardmore Avenue Renovations Project. She questioned whether district funds were being taken from other buildings to pay for this project. Mr. Otto responded.

Ms. Booker arrived at 8:05 p.m.

Daniel Procopio, Aldan, asked about several agenda items, to which Mr. Otto responded.

COMMUNICATIONS – None

COMMITTEE REPORTS

- A. COMMUNITY RELATIONS COMMITTEE AGENDA Charlotte Hummel - Chair
Yolanda Booker, Eileen Johnson - Members

Ms. Hummel presented the Community Relations Committee Agenda.

Ms. Hummel made a motion, seconded by Ms. Hoff, to approve Item A1 and to accept items A2 through A7 as informational items of the Community Relations Committee Agenda

A1. School Director Recognition Month Resolution

WHEREAS, the role of locally-elected school officials has served the Commonwealth of Pennsylvania and local communities in meeting the needs of public education since the passage of the Free School Act in 1834; and

WHEREAS, these local boards have discharged their responsibilities to public education in a manner which has placed public education in the forefront of our educational systems; and

WHEREAS, locally-elected officials have distinguished themselves and their communities in this non-paid, volunteer public service commitment; and

WHEREAS, the contributions of these men and women should be recognized and appreciated by those who benefit from the workings of our public school system,

NOW, THEREFORE, BE IT RESOLVED that the Executive Board of the Pennsylvania School Boards Association hereby proclaims the month of January as School Director Recognition Month in this commonwealth; and

FURTHER RESOLVES that this proclamation be communicated to all school faculty and staff, school officials, and local communities in recognition of service locally-elected officials provide to the citizenry of this commonwealth.

RESOLVED, this 17th day of December 2012.

Special thanks to the William Penn School District Board of Directors for their service to the William Penn School District: Ms. Diane Leahan, President; Ms. Marion Fitti, Vice President; and Board Members Ms. Yolanda Booker, Ms. Jennifer Hoff, Ms. Charlotte Hummel, Ms. Eileen Johnson, Mr. Robert Reardon, Ms. Louella Richardson, and Mr. Robert E. Wright, Sr.

MOTION: To approve the School Director Recognition Month Resolution.

INFORMATIONAL ITEMS:

A2. School Board Student Representatives

Noela Smile, junior, and Londa Jenkins, sophomore, of Penn Wood High School, will serve as Student Representatives of the William Penn School District Board of School Directors. Each year, two high school students will serve as non-voting representatives to the William Penn School Board. The students will each serve a two-year period.

Noela Smile is a member of the Penn Wood High School National Art Honor Society, Honor Roll, Choir, Speech and Debate Club, and Environmental Action Club, and also served on the No Place for Hate Committee and Junior Class Committee.

Londa Jenkins is a member of the Penn Wood High School Distinguished Honor Roll, Cross Country Track Team, Indoor and Outdoor Track & Field Teams, and serves on the Yearbook Committee.

Ms. Smile and Ms. Jenkins were elected by classmates after meeting the requirements set forth by the selection committee.

A3. Lansdowne/Upper Darby Rotary Club Student of the Month Award

The Rotary Club of Upper Darby and Lansdowne recognizes high school seniors from the Penn Wood, Monsignor Bonner & Archbishop Prendergast and Upper Darby High Schools in its Student of the Month Program.

At Penn Wood High School, Sapreen Abbass and Raphael Jefferson, II have been selected as Students of the Month for December 2012. Students are selected based on academic performance, leadership skills and participation in extracurricular activities.

Sapreen Abbass has a rigorous academic schedule that includes Advanced Placement courses in Calculus, Chemistry and Spanish. She is also participating in the Dual Enrollment Program between Penn Wood High School and Delaware County Community College. Ms. Abbass has been a member of the Distinguished Honor Roll from grade 7 to present. Ms. Abbass is a member of the Penn Wood High School National Honor Society, Speech and Debate Team, and Mock Trial Team. She plays in the Penn Wood Marching and Concert Bands and is a member of the Girls' Tennis and Girls' Softball Teams.

Sapreen volunteers at the Delaware County Memorial Hospital, as a tutor at Park Lane Elementary School, and was involved in President Barack Obama's Presidential Campaign. Honors and awards include Most Outstanding Junior in Mathematics Award, Science and Women Engineers Award, Wendy's Heisman Award, Spanish and US History Superstar Awards, and District 12 Band. She plans to attend Johns Hopkins University to study Biomedical Engineering.

Raphael Jefferson also has a challenging academic schedule that includes Advanced Placement courses in Calculus and English Literature & Composition. He is also participating in the Dual Enrollment Program at Delaware County Community College. Raphael was a member of the Distinguished Honor Roll from grades 7 to 12 and is currently a member of the Honor Roll. Mr. Jefferson is a member of the Penn Wood High School National Honor Society, Student Council, and Hi-Q Team, and also participates in Anime Club.

Mr. Jefferson's community involvement activities include volunteering for the American Red Cross, the Weinberg Food Bank, and Adopt a Highway project. His honors and awards include Perfect Attendance Award in his junior year. He plans to attend Drexel University to study Mechanical Engineering.

Ms. Abbass and Mr. Jefferson were honored at a luncheon held at the Drexelbrook Conference Center and presented with plaques from the Rotary Club.

A4. Toys for Tots

On December 18 and 19, 2012, staff members in the Pupil Services Department will distribute toys to more than 250 families in its Annual Toys for Tots Program. Families in the William Penn School District began registering their children for the toys last month and have enrolled close to 600 children ranging in age from infant to 12 years. The toys are provided by the United States Marine Corps Unit in Folsom, PA.

A5. Penn Wood Drum Major Selected for District 12 Band

Sapreen Abbass, Penn Wood High School senior, auditioned for the Pennsylvania Music Educators Association (PMEA) District 12 High School Band Festival on December 8th. She was accompanied by Mr. Robert Cherry, Penn Wood High School Instrumental Music Teacher. Sapreen was selected for second chair on the bass clarinet, she and will represent Penn Wood High School at the District 12 High School Band Festival at Kennett High School from January 24-26, 2013. The objective of the PMEA is to promote and support quality music education, learning and performance in schools and communities.

A6. Walnut Street Teacher Awarded Target Grant

Mr. Kevin Stephan, 5th-grade teacher at Walnut Street Elementary School, has received a 2013 Target Field Trip Grant in the amount of \$700. The money will be used toward a fifth-grade class trip to the Smithsonian Institution in the spring. The Smithsonian Institution, located in Washington, DC, includes 19 museums and galleries, as well as the National Zoological Park.

Target Field Trip Grants Program was established in 2006 to help teachers enhance their students' classroom experience by providing funds for field trips. Target distributed over 5,000 Field Trip Grants this school year.

A7. Dental Center Offering Free Dental Hygiene Services for Children

Harcum College's Cohen Dental Center is hosting its 9th Annual Sealant activity on Monday, January 21, 2013. As a community outreach event to promote preventative oral care and family health, the Center is offering free dental hygiene services to children ages 6-13 on Dr. King Day. The services include sealants to prevent cavities, oral exams, fluoride treatments, as well as instructions and tips in dental health care.

The Cohen Dental Center is located at 750 Montgomery Avenue in Bryn Mawr, PA. Parents interested in the free services for their child, must schedule an appointment at 610-526-6113 or 610-526-6015 as soon as possible, as space is limited. The event is sponsored by Harcum College and the Pennsylvania Dental Hygienists' Association.

Booker, Hoff, Hummel, Reardon, Richardson, Wright and Fitti voted aye and approved item A1 of the Community Relations Committee Agenda and accepted items A2 through A7 as informational items. Johnson and Leahan were absent.

B. EDUCATION COMMITTEE AGENDA

Robert E. Wright - Chair
Yolanda Booker, Louella Richardson - Members

Mr. Wright presented the Education Committee Agenda.

Mr. Wright made a motion, seconded by Ms. Hummel, to approve items B1 through B4 of the Education Committee Agenda.

B1. Homebound Instruction

The following referenced students are recommended for Homebound Instruction at a cost not to exceed \$600 per student per month. Information detailing the reasons is on file in the Pupil Services Office.

<u>Student</u>	<u>School</u>	<u>Date</u>	<u>Reasons</u>
121714458812	Ardmore	12/05/12	Medical
121712003412	PWHS	12/05/12	Medical
121714299812	PWHS	12/10/12	Medical

MOTION: To approve Homebound Instruction for the above students.

B2. Termination of Homebound Instruction

<u>Student</u>	<u>School</u>	<u>Date</u>	<u>Reason</u>
121714153912	Ardmore	12/10/12	Medical

MOTION: To approve termination of Homebound Instruction for the above student.

B3. Disciplinary Action – Student #121712299412

MOTION: To approve the Admission of Fact, Waiver of Hearing, and Consent to Expulsion Agreement for Student #121712299412 and expel said student from the William Penn School District until November 18, 2013.

B4. Green Tree Partnership Psychiatrist

Green Tree Partnerships will provide a qualified contractor to complete required psychiatric evaluation and treatment services to prevent, screen, identify, assess, diagnose, refer and produce treatment plans for in the William Penn School District. Contractor will complete all required ACCESS Medicaid billing, which allows for the district to receive reimbursement.

MOTION: To approve a contract for Green Tree Partnership contracted Psychiatric Services for the balance of the 2012-2013 school year, subject to review by the district solicitor.

Booker, Hoff, Hummel, Reardon, Richardson, Wright and Fitti voted aye and approved items B1, B2, B3 and B4 of the Education Committee Agenda. Johnson and Leahan were absent.

C. PERSONNEL COMMITTEE AGENDA

Marion Fitti - Chair
Louella Richardson, Robert E. Wright - Members

Ms. Fitti presented the Personnel Committee Agenda.

Ms. Hoff made a motion, seconded by Ms. Hummel, to approve items C1 through C4 of the Personnel Committee Agenda.

The Superintendent recommends the following personnel actions:

C1. Resignation

a. Professional Staff

- (1) Kevin Lisewski, Long-Term Substitute Spanish Teacher, Penn Wood Middle School, effective December 7, 2012. Mr. Lisewski has been with the district since September 24, 2012.

MOTION: To accept the resignation as indicated above.

C2. Appointments

a. Support Staff

- (1) Danielle Nunan
Library Assistant, Secretary 10, Category IV
Ardmore Avenue/Colwyn Elementary Schools
Salary: \$16.21/hour, with benefits
Effective: December 10, 2012
Replacing: Robin Hickerson, resigned

b. Supplemental Contracts - 2012-2013 School Year

- (1) William Ricketts, District-Wide, Elementary Band After-School Program, 35 units, year 24 = \$9,464.91.

c. Opportunity Center - Penn Wood High School - \$30.00/hour
September 10, 2012 through June 7, 2013 – 2:30 PM - 3:30 PM
(School Improvement Grant)

Tania Brown
Kate Gallagher

- d. Parental Involvement - Aldan Reading Night - \$25.00/hour
November 14, 2012 (Title I-Professional Development)

Patrice Bogan	Gwendolyn Hayes
Beth Bullen	Diane Savage
Elsie Butler	Vickie Thompson
Felicia Coleman	Cynthia Todd
Hope DiGregorio	Diane Ventresca
Tanya Fullard	Shea Vocht

- e. Band Camp - August 6, 2012 - August 17, 2012 - \$10.00/hour

Chelsea Alan

- f. 21st Century-Future Forward Program - 2012-2013
Penn Wood High School

Recreational Assistant - \$15.00/hour

Sydney Naylor

MOTION: To approve the appointments as indicated above, contingent on receipt of appropriate clearances and physicals, as required by law.

C3. Leaves of Absence

- (1) Erin DeHoratius, Grade 1 Teacher, Colwyn Elementary School, requests a paid/unpaid medical leave of absence, effective February 13, 2013 through April 10, 2013. Ms. DeHoratius also requests an unpaid child rearing leave, effective April 11, 2013 through June 14, 2013.
- (2) Patricia Faillace Baker, Instructional Assistant, Penn Wood High School-Cypress Street Campus, requests an extension of her FMLA/Child Rearing Leave until January 2, 2013, and an additional unpaid child rearing leave from January 3, 2013 until January 24, 2013.
- (3) Charles Taylor, Special Education Teacher, Penn Wood High School-Green Avenue Campus, requests a paid Intermittent Family and Medical Leave of Absence, effective October 17, 2012 through October 16, 2013. (Not to exceed 60 work days)

MOTION: To approve the leaves of absence as indicated above.

C4. Change in Assignment

- (1) Hattie Short, change from Secretarial Substitute/Dental Clerk, Green Avenue Administration Building, to Access Secretary/Dental Clerk, Category IV, Green Avenue Administration Building, effective January 2, 2013. Ms. Short's new salary will be \$17.38/hour, with benefits. Salary will be 100% funded through Access.

MOTION: To approve the change in assignment as indicated above.

Booker, Hoff, Hummel, Reardon, Richardson, Wright and Fitti voted aye and approved items C1, C2, C3 and C4 of the Personnel Committee Agenda. Johnson and Leahan were absent.

D. PROPERTY COMMITTEE AGENDA

Jennifer Hoff - Chair
Diane Leahan, Eileen Johnson - Members

Ms. Hoff presented the Property Committee Agenda. She explained the change orders for clarity.

Ms. Hoff made a motion, seconded by Ms. Hummel, to approve items D1 through D11 of the Property Committee Agenda.

Mr. Wright voiced his concerns for the safety of our students and his concerns with the Services Agreement with Gilmore Associates regarding the sinkhole at Evans Elementary School. He stated that he had seen no information on the background of Gilmore Associates, and he questioned whether this was the best contractor for this project. Ms. Hummel explained that the Board members have been well informed of this issue over the last month via the Superintendent's Update and during other School Board meetings. She said that Gilmore Associates has successfully worked for the school district on other projects; in particular, the new bus lot in Colwyn. Ms. Hummel stated that, for the safety of our students, we need to move ahead with a vote on this item. Mr. Otto explained the work that Gilmore Associates has done for the district, at a reasonable price, and he said that he was very comfortable making a recommendation that this company do this work. Mr. Wright said that he did not want to work with just one contractor. Ms. Hoff stated that she is very pleased with all of the information that has been provided by Mr. Otto and by Mr. Bruni. Mr. Wright requested a report on all change orders, by contractor. Ms. Hummel requested that all Board members receive the change order breakdown that is discussed during the monthly Ardmore Avenue Renovations Project Sub-Committee Meetings.

D1. Approval of PlanCon, Part H, for Ardmore Avenue Elementary School Renovations Project

Approval is requested for PlanCon, Part H, "Project Financing," for the Ardmore Avenue Elementary School Renovations Project. PlanCon, Part H, addresses the financing used for a project.

MOTION: To authorize the Administration, Bonnett Associates Incorporated and Public Financial Management, Inc. to prepare and present the PlanCon, Part H, document to the Pennsylvania Department of Education for the Ardmore Avenue Elementary School Renovations Project.

D2. Services Agreement to Evaluate Sink Hole Conditions at Evans Elementary School

Christopher Burkett from Gilmore Associates, Inc. has prepared a Services Agreement with the William Penn School District in the amount of \$20,500 to evaluate the soil subsidence and drainage problems in the playground area at Evans Elementary School.

The Scope of Services include:

- a. Site visit to evaluate conditions, archive plan research and initial scoping.
- b. Prepare a topographic and utility survey of the area.
- c. Provide geotech supervision and testing of the rubble and debris to determine if fill removal and clean-up are necessary and make recommendation to remedy the subsidence issue.
- d. Prepare a schematic engineering design to resolve the subsidence problem and address drainage and paving issues in the playground area.
- e. Prepare an opinion of probable construction costs for the anticipated improvements.

MOTION: To approve the Services Agreement between the William Penn School District and Gilmore & Associates, Inc., in the amount of \$20,500 for evaluation of the sink hole conditions at Evans Elementary School, subject to review by the district solicitor.

D3. Contract Agreement between William Penn School District and Gilmore & Associates, Inc. for Construction Administration of the Bus Maintenance and Parking Facility in Colwyn

Most of the necessary approvals have been received to proceed with construction of the bus maintenance and parking facility in Colwyn. Christopher Burkett of Gilmore & Associates, Inc. proposes to provide Construction Administration services as follows at a cost of \$30,250:

1. Prepare site/civil specifications and assist the district in preparing the bid package.
2. Provide bid phase services, including responding to requests for information, bid review and recommendation.
3. Review and respond to shop drawings for items of construction within their scope of work.
4. Attend construction progress meetings with an allowance of 24 hours.
5. Provide construction observation services with an allowance of 40 hours.
6. Review applications for payment and prepare project completion punch list with an allowance of 16 hours.
7. Additional services outside of this contract will be invoiced at set rates.

MOTION: To authorize the Contract Agreement between William Penn School District and Gilmore & Associates, Inc. for Construction Administration services, as indicated above, at a cost of \$30,250, for the construction of the bus maintenance and parking facility in Colwyn, subject to review by the district solicitor.

D4. Change Order EC-11 - Electri-Tech, Inc. - Ardmore Avenue Elementary School Renovations

A change order has been prepared for Electri-Tech, Inc. in the amount of \$2,000.00 for the temporary heating electrical hook-up.

MOTION: To approve Change Order EC-11 with Electri-Tech, Inc. in the amount of \$2,000.00 as indicated above.

D5. Change Order GC-43 - L.J. Paoella Construction, Inc. - Ardmore Avenue Elementary School Renovations

A change order has been prepared for L.J. Paoella Construction, Inc. in the amount of \$10,245.39 which includes \$5,335.51 for second floor lintels for ductwork; \$3,570.84 for roof steel to close the gap at the intersection of the existing 1966 wing and the addition; and \$1,339.04 for fire-rated wrap of steel beam in 1966 storage room.

MOTION: To approve Change Order GC-43 with L.J. Paoella Construction, Inc. in the amount of \$10,245.39 as indicated above.

D6. Change Order GC-44 - L.J. Paolella Construction, Inc. - Ardmore Avenue Elementary School Renovations

A change order has been prepared for L.J. Paolella Construction, Inc. in the amount of \$12,819.54 to provide access to both the 1930 and 1937 existing attic spaces, due to Building Code Official and Fire Marshall requirements.

MOTION: To approve Change Order GC-44 with L.J. Paolella Construction, Inc. in the amount of \$12,819.54 as indicated above.

D7. Change Order GC-45 - L.J. Paolella Construction, Inc. - Ardmore Avenue Elementary School Renovations

A change order has been prepared for L.J. Paolella Construction, Inc. in the amount of \$5,592.84 which includes \$3,440.19 for additional interior vertical expansion wall joints at the 1937 addition and \$2,152.65 for additional exterior vertical roof expansion joints at the 1937 wing.

MOTION: To approve Change Order GC-45 with L.J. Paolella Construction, Inc. in the amount of \$5,592.84 as indicated above.

D8. Change Order GC-46 - L.J. Paolella Construction, Inc. - Ardmore Avenue Elementary School Renovations

A change order has been prepared for L.J. Paolella Construction, Inc. in the amount of \$12,522.45 for chimney caps on existing 1930 chimneys.

MOTION: To approve Change Order GC-46 with L.J. Paolella Construction, Inc. in the amount of \$12,522.45 as indicated above.

D9. Change Order GC-47 - L.J. Paolella Construction, Inc. - Ardmore Avenue Elementary School Renovations

A change order has been prepared for L.J. Paolella Construction, Inc. in the amount of \$28,268.02 which includes \$13,376.11 for temporary building enclosures and \$14,891.91 for temporary heat, which are results of the Extension of Time.

MOTION: To approve Change Order GC-47 with L.J. Paolella Construction, Inc. in the amount of \$28,268.02 as a result of the Extension of Time, as indicated above.

D10. Change Order MC-12 - Allstates Mechanical LTD - Ardmore Avenue
Elementary School Renovations

A change order has been prepared for Allstates Mechanical LTD in the amount of \$24,072.75 which includes \$14,543.31 and \$9,529.44 for stolen material insurance claims. These change order amounts will be credited when the insurance reimbursement is received.

MOTION: To approve Change Order MC-12 with Allstates Mechanical LTD in the amount of \$24,072.75 as indicated above.

D11. Change Order PC-09 - Jay R. Reynolds, Inc. - Ardmore Avenue
Elementary School Renovations

A change order has been prepared for Jay R. Reynolds, Inc. in the amount of \$2,145.00 for the temporary heating gas hook-up.

MOTION: To approve Change Order PC-09 with Jay R. Reynolds, Inc. in the amount of \$2,145.00 as indicated above.

Booker, Hoff, Hummel, Reardon, Richardson, Wright and Fitti voted aye and approved items D1 and D3 of the Property Committee Agenda. Johnson and Leahan were absent.

Booker, Hoff, Hummel, Reardon, Richardson and Fitti voted aye and approved items D2, D4, D5, D6, D7, D8, D9, D10 and D11. Mr. Wright voted no. Johnson and Leahan were absent.

E. BUDGET AND FINANCE COMMITTEE AGENDA

Robert Reardon - Chair
Marion Fitti, Diane Leahan - Members

Mr. Reardon presented the Budget and Finance Committee Agenda.

Mr. Reardon made a motion, seconded by Ms. Hoff, to approve items E1 and E2 of the Budget and Finance Committee Agenda.

E1. Treasurer's Report

General Fund	Attachment B&F 1
Activities Account	Attachment B&F 2
Investments	Attachment B&F 3
Bond Fund	Attachment B&F 4

MOTION: To approve the Treasurer's Report as per Attachments B&F 1, 2, 3, and 4.

E2. List of Bills

General Fund

December 17, 2012

Attachment B&F 5

MOTION: To approve the List of Bills as per Attachment B&F 5.

Booker, Hoff, Hummel, Reardon, Richardson, Wright and Fitti voted aye and approved items E1 and E2 of the Budget and Finance Committee Agenda. Johnson and Leahan were absent.

F. POLICY COMMITTEE AGENDA

Diane Leahan - Chair
Yolanda Booker, Jennifer Hoff - Members

Ms. Fitti announced that there were no Policy Committee Agenda items.

SOLICITOR'S REPORT

Mr. Conn announced that the Board of School Directors had met in executive session immediately prior to this meeting to discuss a personnel matter. He reminded everyone that, at the Business Meeting held in September 2012, the Board members had voted to defer action on Mr. Bruni's contract renewal, at his request, until the December Board meeting. Mr. Conn explained that the Superintendent's evaluation process was not yet complete and that the Board members needed to further defer action.

Superintendent's Contract

Mr. Reardon made a motion, seconded by Ms. Hummel, to extend action on Mr. Bruni's contract renewal until the January Business Meeting. All voted aye, except Ms. Johnson and Ms. Leahan, who were absent. The motion carried.

OLD BUSINESS

Mr. Wright stated that the scoreboard at Kerr Field had been replaced, yet the old scoreboard still has not been removed. Mr. Melford Smith, Maintenance and Grounds Manager for ARAMARK, stated that ARAMARK had no involvement with the new scoreboard; but that, if so desired by the school district, they would handle the removal. Mr. Bruni stated that he would investigate.

Mr. Wright asked whether the basketball court floor would be buffed and shined during winter break. Mr. Otto replied that this work was scheduled to be performed during the break.

NEW BUSINESS

Mr. Reardon expressed his concern regarding certain administrators, principals and teachers attending a Title I Conference for which expenses would total approximately \$10,000. Mr. Bruni explained that this conference is mandatory and that all expenses are paid by Title I.

I. Acceptance of Resignation of Yolanda Booker from the Board of School Directors

Ms. Yolanda Booker has submitted a letter of resignation from the William Penn School District Board of Directors, effective December 31, 2012, due to her relocation to a residence outside of the district.

MOTION: To accept the resignation of School Board member Yolanda Booker, effective December 31, 2012.

Ms. Fitti expressed her sorrow in seeing Ms. Booker resign from the Board of School Directors; however, on behalf of her fellow Board members, she wished Ms. Booker well in all of her future endeavors.

Ms. Hummel made a motion, seconded by Mr. Wright to approve Item I under New Business. All voted aye, except Ms. Fitti, who abstained, and Ms. Johnson and Ms. Leahan, who were absent. The motion carried.

REPORTS

Delaware County Community College - Robert E. Wright
No report

Delaware County Intermediate Unit - Robert Reardon
Mr. Reardon reported that he, Ms. Hoff, Ms. Hummel, Mr. Bruni and Mr. Conley had participated in the DCIU's county-wide Healthcare Forum via a very informative video conference. Mr. Reardon stated that he thinks it is in the best interest of the school district in joining the consortium. Ms. Hummel stated otherwise, saying that there are significant financial downsides.

Delaware County Legislative Council - Charlotte Hummel
Ms. Hummel reported that the legislators are out of session, that a property tax bill is being addressed and that she hopes that charter schools will also be addressed.

COMMENTS FROM CITIZENS REGARDING NON-AGENDA ITEMS

Clair Davis, Lansdowne, President of the Ardmore Avenue Home and School Association, asked whether there are carbon monoxide detectors in our schools. Mr. Smith, ARAMARK, responded that they are currently looking into that subject.

Anthony Reale, East Lansdowne, stated that the William Penn School District inherited old buildings when the district merged and was formed. He spoke in support of the school district leadership; in particular, that of Mr. Otto.

Clifford Brock, Yeadon, asked about budget cuts that have been made due to state cuts in education. He asked if letters have been written to legislators regarding cuts in education and whether he could have copies of these letters. Ms. Hummel responded.

Amy LaCourt, Lansdowne, said that many community members traveled to Harrisburg with Ms. Hummel to protest budget cuts. She voiced concern with the Healthcare consortium.

Daniel Procopio, Aldan, asked about the scheduled walkthrough at the Yeadon Library, to which Ms. Hoff responded. He asked about the scheduled public hearings regarding the charter school applications. He thanked Mr. Bruni for his attending the Aldan Borough tree lighting ceremony. He commended Rap Curry for being elected to the Delaware County Sports Hall of Fame.

ANNOUNCEMENT OF FUTURE MEETINGS

A Public Hearing at 6:00 p.m. on Thursday, December 27, 2012, in the Administration Building Board Room, 100 Green Avenue, Lansdowne, PA, regarding the application of the Choices Charter School.

A Public Hearing at 6:00 p.m. on Thursday, January 10, 2013, in the Administration Building Board Room, 100 Green Avenue, Lansdowne, PA, regarding the application of the Vision Academy Charter School.

A Budget and Finance Committee Meeting of the Board of School Directors will be held at 6:30 p.m. on Monday, January 14, 2013, in the Administration Building Board Room, 100 Green Avenue, Lansdowne, PA.

A Property Committee Meeting of the Board of School Directors will be held at 6:30 p.m. on Wednesday, January 16, 2013, in the Administration Building Board Room, 100 Green Avenue, Lansdowne, PA.

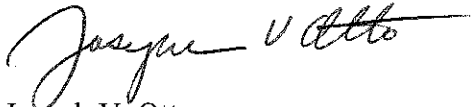
The next Meeting of the Committee of the Whole will be held at 6:30 p.m. on Tuesday, January 22, 2013 (Monday is a holiday), in the Administration Building Board Room, 100 Green Avenue, Lansdowne, PA.

The next Business Meeting of the Board of School Directors will be held at 7:30 p.m. on Monday, January 28, 2013, in the Administration Building Board Room, 100 Green Avenue, Lansdowne, PA. Pre-Session will begin at 6:30 p.m.

ADJOURNMENT

Ms. Hummel made a motion, seconded by Ms. Hoff, to adjourn at 9:05 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Joseph V. Otto". The signature is written in black ink and is positioned above the printed name and title.

Joseph V. Otto
Board Secretary