

MINUTES OF THE BUSINESS MEETING
OF THE BOARD OF DIRECTORS OF THE WILLIAM PENN SCHOOL DISTRICT
HELD ON MONDAY, NOVEMBER 25, 2013

The Business Meeting of the Board of Directors of the William Penn School District was held on Monday, November 25, 2013, in the Administration Building Board Room, 100 Green Avenue, Lansdowne, Pennsylvania. At approximately 7:30 p.m., Ms. Leahan presided and called the meeting to order. Ms. Johnson delivered the invocation. Allegiance to the flag was pledged. Mr. Otto called the roll of attendance.

Board Members Present:

Ms. Diane Leahan, President
Ms. Marion Fitti, Vice-President
Ms. Jennifer Hoff
Ms. Charlotte Hummel
Ms. Eileen Johnson
Mr. Robert Reardon
Ms. Louella Richardson
Mr. Robert E. Wright

Board Members Absent:

Mr. Steve Kweh

Also Present:

Mr. Joseph J. Bruni - Superintendent
Mr. Joseph V. Otto - Chief Operations Officer/Board Secretary
Jane Williams, Esquire - Solicitor
Other Administrators and staff
Ms. Londa Jenkins - Student Representative - Penn Wood High School-Green
Ms. Marissa Susay - Student Representative - Penn Wood High School-Cypress

COMMENTS/ANNOUNCEMENTS BY THE BOARD PRESIDENT

Ms. Leahan welcomed the community. On behalf of her fellow Board members, Ms. Leahan expressed her sadness to see Ms. Johnson leave the School Board, as she did not seek reelection. Ms. Leahan said that Ms. Johnson often calmed her down and always offered a unique insight. She said that it was an honor to serve on the Board of School Directors with her and wished her well in her future endeavors.

Ms. Leahan wished everyone in attendance a happy Thanksgiving. Referring to the difficult times experienced by the high school staff and students with the arson fire and theft of band instruments and football equipment, Ms. Leahan said that this past year proved how strong the William Penn School District community truly is.

SUPERINTENDENT'S REPORT

Mr. Bruni wished everyone a happy Thanksgiving. He offered his deep appreciation to Ms. Johnson for her service as a member of the Board of School Directors. He referred to her as "quiet lightening."

Mr. Bruni reported that Monday, December 23rd, is a scheduled workday for all school district twelve-month employees. He announced that he and the Board members have decided to extend the winter recess for all twelve-month employees by approving Monday, December 23rd, as an additional holiday. He noted that this one additional holiday is an exception only for the 2013-2014 school year.

Mr. Bruni introduced Jim Mellon and Chris Maluchnik from Mellon Certified Restoration, who presented a slide show of the high school restoration project. This slide show depicted the severity of damage done the day of the arson fire; the extent of work performed by Mellon staff, working seven days a week from April through September, including their work in upgrading the building to meet standard codes; and the end result in our beautifully restored building. Mr. Maluchnik announced that Mr. Mellon had graduated from this school (then known as Lansdowne-Aldan High School) in 1974, along with approximately 14 Mellon staff members and/or their spouses. He said that this project hit home for these workers and that they really had a personal interest in restoring this school building. He indicated that they took great measures in salvaging as much of the original materials as they could.

Dr. Brandon Cooley, high school principal, presented to Mr. Maluchnik and Mr. Mellon a "Penn Wood Proud" tee-shirt and sweatshirt. Mr. Cooley announced that Mr. Mellon has established a Mellon Certified Restoration Scholarship, which will award two graduating students with \$1,000 scholarships. Mr. Mellon added that this scholarship has been created with an endowment fund, so that it will be available for many, many years to come. He also announced that his company belongs to a trade group, "RIA," and that this slide show will be entered in a contest, "The Phoenix Award."

On behalf of the entire Board of School Directors, Ms. Leahan thanked Mr. Mellon and his staff for all of their efforts in restoring the high school. She said that she was aware of how hard they had all worked so that the students could attend the school in September. She said that she had recently spoken with Senator Anthony Williams and that he was very proud of how the students, school staff and Mellon staff handled this stressful situation.

Mr. Otto voiced his pleasure with a "local guy" and company performing this work. He added that there are now upgrades to the security and surveillance camera systems.

Mr. Bruni lamented that, while the arson fire was horrifying, these renovations and code upgrades would not have been possible any other way.

Student Representatives, Ms. Jenkins and Ms. Susay, both said that it was difficult to watch the video, but that it was advantageous to see the real damage done and the hard work performed to get the students back in school. They said that a lot of the students do not realize the extent of damage that had been done or the extent of work involved.

Daniel Procopio, Aldan, asked how much this restoration project has cost. Mr. Mellon responded that the cost was approximately \$5 million but that much of this cost would be covered by insurance. He added that approximately \$2.5 million was spent in bringing the building up to standard code, which was mandatory.

Anthony Reale, East Lansdowne, asked if it was ever discovered what type of accelerant had been used to start the fire. Mr. Mellon responded that investigation of the cause and origin of the fire had already been done before his work had begun.

Dr. Frank Bruno asked if this slide show could be posted on the district's website. Mr. Mellon agreed to this, but said that they would like to first make some adjustments to the presentation and that they have some additional finished work to add to it.

Ms. Leahan announced that no headway has been made in solving this crime and that a \$22,000 award still remains. She said that, hopefully, this person will be caught and prosecuted before he/she does this again.

MOTION TO APPROVE THE AGENDA

Ms. Hummel made a motion, seconded by Mr. Wright, to approve the agenda. All voted aye, except Mr. Kweh, who was absent. The motion carried.

MINUTES

Business Meeting - October 28, 2013
Committee Meeting - November 18, 2013

Ms. Fitti made a motion, seconded by Ms. Hoff, to approve the minutes, as indicated above. All voted aye, except Mr. Kweh, who was absent. The motion carried.

REMARKS BY STUDENT REPRESENTATIVES

Ms. Jenkins spoke of students' complaints about the lack of heat in certain classrooms and insufficient hot water. Ms. Leahan and Ms. Hoff responded. Ms. Pinckney, ARAMARK Director of M&O, responded that she was aware of the hot water issue and that it should be fixed by the following Monday.

Ms. Jenkins also reported that the students are unhappy with the requirement for them to purchase \$8 gym uniform shirts. She was instructed to speak with the school principal on this issue.

She also reported that she and Ms. Susay have broadcast their first vodcast, which is a program for their fellow students to keep them aware of the happenings at School Board meetings that affect them.

Ms. Susay announced recent happenings at the Cypress school campus. She mentioned that new menu options have recently been offered. She thanked the ARAMARK Food Service staff, adding that the students are truly enjoying these additions.

She also reported that the FBLA students had attended a Donate Life workshop regarding organ donation. She stated that the William Penn School District students should support this program and should indicate on their driver's license that they are an organ donor.

Ms. Susay voiced students' concerns that some classrooms are cold and that lunch lines are so long that some students do not even bother to eat because they run out of time. Dr. Cooley added that he will work with ARAMARK to get this resolved.

SPECIAL AWARDS – None

PUBLIC COMMENTS REGARDING AGENDA ITEMS

Anthony Reale, East Lansdowne, asked questions regarding items found on the Bill List and the Treasurer's Report. Mr. Otto responded.

Daniel Procopio, Aldan, asked about the Memorandum of Understanding, the Ardmore Avenue Elementary School Renovations Project, and the former Aldan Tax Collector. Mr. Otto responded.

Amie LaCourt, Lansdowne, asked questions regarding items found on the Bill List and the Treasurer's Report. Mr. Otto, Ms. Greenstein and Mr. Cuff responded.

Anthony Reale, East Lansdowne, spoke about special education students' costs, to which Ms. Greenstein responded.

COMMUNICATIONS – NoneCOMMITTEE REPORTSA. COMMUNITY RELATIONS COMMITTEE AGENDA Charlotte Hummel - Chair
Eileen Johnson, Steve Kweh - Members

Ms. Hummel presented the Community Relations Committee Agenda. She thanked Mr. Bruni and the William Penn School District community for providing fifteen turkeys to the Presbyterian Church food cupboard.

Ms. Hummel announced that Ms. Hoff had recently been awarded the Helms' Award by the Lansdowne Borough Council. She explained that this award is Lansdowne Borough Council's most prestigious award, recognizing service.

Mr. Wright announced that, at 6:30 p.m. on December 12th, at Bell Avenue Elementary School, a community meeting will be held to discuss the 2014-2015 budget process.

INFORMATIONAL ITEMS:A1. Students and Staff Welcome the Community to Our Winter Concerts

Parents, staff, students, and other interested members of the community are invited as William Penn School District's Band and Choral instructors showcase the talents of their students at Winter Concert evening performances.

- Wednesday, December 11, 2013 at 7:00 p.m. - Penn Wood High School Winter Concert featuring Penn Wood Concert and Jazz Bands and the Penn Wood Choir, directed by Mr. Robert Cherry; Penn Wood High School-Green Avenue Campus, 100 Green Avenue, Lansdowne
- Thursday, December 12, 2013 at 6:30 p.m. – Walnut Street Elementary School Band and Choir Concert, directed by Ms. Lorraine Geist; 224 S. 6th Street, Darby
- Wednesday, January 8, 2014 at 7:00 p.m. – Elementary Band Winter Concert, directed by Mr. William Ricketts; Penn Wood High School-Green Avenue Campus, 100 Green Avenue, Lansdowne
- Thursday, February 27, 2014 at 7:00 p.m. – Penn Wood Middle School Winter Band and Choir Concert, directed by Ms. Danielle DiRenzo and Ms. Judy Jordan; Penn Wood High School-Green Avenue Campus, 100 Green Avenue, Lansdowne

A2. OcTrolleyFest 2013 Art Contest for 5th-Grade Students

Jazmine Ross, a student at Walnut Street Elementary School, won second place for “best trolley picture” in the OcTrolleyFest Art Contest. The contest was held in conjunction with OcTrolleyFest 2013, which was held in Darby on October 12, 2013. Ms. Melissa Tolbert-Womack, Art teacher at Bell Avenue and Walnut Street Elementary Schools, submitted the entry. The contest was open to all fifth-grade students in area public, private, and parochial schools. In total, 266 entries were submitted from 11 schools.

The following William Penn School District students received Honorable Mention in the contest. The students’ art teachers submitted the entries and are also listed below:

Aldan Elementary – Kenneth Lee (Ms. Paula Miller)
Bell Avenue Elementary – Madelyn Kieh (Ms. Melissa Tolbert-Womack)
Colwyn Elementary – Al Hajic El-Malik and J’aQuan Johnson (Ms. Leah Addis)
East Lansdowne Elementary – Rore Anderson (Ms. Paula Miller)
Evans Elementary – Ray Bind (Ms. Kathleen Spangler)
Park Lane Elementary – Lanayah Garner (Ms. Kathleen Spangler)
Walnut Street Elementary – Ernestine Gahyue (Ms. Melissa Tolbert-Womack)

The entries are displayed in the Sharon Savings Bank (Sponsor of the Art Contest) in Darby, and Jazmine also received a monetary prize. OcTrolleyFest is a celebration of the oldest surviving trolley line to connect Philadelphia and Delaware County.

For more information, visit www.Octrolleyfest.org.

ADDITION TO THE AGENDA

A3. Lansdowne/Upper Darby Rotary Club Student of the Month Awards

The Rotary Club of Upper Darby and Lansdowne recognizes high school seniors from the Penn Wood, Archbishop Prendergast & Monsignor Bonner, and Upper Darby High Schools in its Student of the Month Program.

At Penn Wood High School, Rashif Brown and Feranmi Olugbenga-Jebutu have been selected as Students of the Month for November 2013. Students are selected based on academic performance, leadership skills and participation in extracurricular activities.

Rashif has a rigorous academic schedule that includes Advanced Placement classes in English Literature and Composition, Calculus, and Chemistry. He has been a member of the Distinguished Honor Roll throughout high school. Rashif is a member of Penn Wood High School's Hi-Q Team and Baseball Team, and participates in the Robotics Club.

Mr. Brown volunteers at the Trinitas Hospital in Elizabeth, NJ. Honors and awards include Honorary member of Hi-Q, and awards for Excellent Performance on the Keystone Exams, Excellence in Social Studies, and Excellence in Science. Rashif plans to major in Physics at the University of Chicago in pursuit of a career as a Physicist or Orthopedic Surgeon.

Feranmi's academic schedule is also rigorous and includes Advanced Placement courses in Calculus, Chemistry, and English Literature and Composition. She is also taking college courses at Drexel University through the Dual Enrollment Program and has been a member of the Distinguished Honor Roll throughout high school. Feranmi is a member of Penn Wood High School's National Honor Society, Senior Class Committee, Hi-Q Team, Choir, and plays clarinet in the Marching and Concert Bands. She is a member of the Penn Wood Tennis Team and received the Most Valuable Player award in tennis.

Ms. Olugbenga-Jebutu's community involvement includes singing in the church choir, serving as church usher, and volunteering as an aide at the Darby Public Library. She has received the Excellence in Math Award and the Excellence in English Award.

Ms. Olugbenga-Jebutu and Mr. Brown were honored at a luncheon held at the Drexelbrook Conference Center and were presented with certificates from the Rotary Club.

B. EDUCATION COMMITTEE AGENDA

Robert E. Wright - Chair
Steve Kweh, Louella Richardson - Members

Mr. Wright presented the Education Committee Agenda. Ms. Harbert provided details of the Education Committee Meeting that had been held on October 29th.

Mr. Wright made a motion, seconded by Ms. Hoff, to approve items B1 through B3 of the Education Committee Agenda and to accept item B4 as an informational item.

B1. Homebound Instruction

The following referenced students are recommended for Homebound Instruction at a cost not to exceed \$600 per student per month. Information detailing the reasons is on file in the Pupil Services Office.

<u>Student</u>	<u>School</u>	<u>Date</u>	<u>Reason</u>
112514768513	PWHS	10/10/13	Medical
112511974813	PWHS	10/21/13	Medical

MOTION: To approve Homebound Instruction for the above students.

B2. Termination of Homebound Instruction

<u>Student</u>	<u>School</u>	<u>Date</u>	<u>Reason</u>
112514213413	PWHS	10/21/13	Medical
112512958013	PWHS	11/04/13	Medical
112514673013	Walnut St.	11/11/13	Discipline
112514359813	Walnut St.	11/11/13	Discipline
112511974813	PWHS	11/11/13	Medical

MOTION: To approve termination of Homebound Instruction for the above students.

B3. Disciplinary Action – Student #112514753713

MOTION: To approve Admission of Fact, Waiver of Hearing and Consent to Expulsion Agreement for Student #112514753713 and expel said student from the William Penn School District until June 13, 2014.

INFORMATIONAL ITEM:B4. Summary of Education Committee Meeting Held October 29, 2013

The Education Committee met on October 29th from 6:30 p.m. to 8:30 p.m. in the Administration Building Board Room to discuss the District's Comprehensive Plan. Ms. Harbert reviewed with the committee and audience the procedures in completing the plan. The audience was given the opportunity to view the portions of the plan that were completed: The District Profile, Core Foundations, Assurances, and System Analysis. The audience was invited to attend the follow-up sessions to be held with district administrators to complete the District Action Plan. The next meeting to work on the plan will be held on November 18th from 2:00 p.m. to 5:00 p.m.

Fitti, Hoff, Hummel, Johnson, Reardon, Richardson, Wright and Leahan voted aye and approved items B1, B2 and B3 of the Education Committee Agenda and accepted item B4 as an informational item. Kweh was absent.

C. PERSONNEL COMMITTEE AGENDA

Marion Fitti - Chair
Louella Richardson, Robert E. Wright - Members

Ms. Fitti presented the Personnel Committee Agenda.

Ms. Fitti made a motion, seconded by Mr. Reardon, to approve items C1 through C8 of the Personnel Committee Agenda.

Mr. Wright reported that he and Mr. Conley had recently attended a job fair at Lincoln University and that they had established relationships. Mr. Conley provided details of the event, adding that it had been a successful day.

The Superintendent recommends the following personnel actions:

C1. Resignations

a. Professional Staff

- (1) Robert MacMillan, English Teacher, Penn Wood High School-Cypress Street Campus, effective November 22, 2013. Mr. MacMillan has been with the district since August 28, 2007.
- (2) Aaron Wright, English Teacher, Penn Wood Middle School, effective November 25, 2013. Mr. Wright has been with the district since August 28, 2007.

MOTION: To accept the resignations as indicated above.

C2. Termination of Services

a. Support Staff

- (1) Gary Brice, School Safety Officer, Penn Wood High School-Green Avenue Campus, effective November 18, 2013, for failure to provide proper clearances as required by law.

MOTION: To approve the termination of services as indicated above.

C3. Appointmentsa. Administrative Staff

- (1) Amy Brown, Supervisor, Special Education-Elementary Level, Green Avenue Administration Building, effective November 25, 2013, at a salary of \$91,000, with benefits (pro-rated). Replacing Geoffrey Ball, resigned.

b. Support Staff

- (1) Andretta Bond
Receptionist/Secretary – Category IV
Green Avenue Administration Building
Salary: \$17.38/hour, with benefits
Effective: November 5, 2013
Replacing: April Jamieson, reassigned

c. Aldan Elementary School - School Planning Meetings
2013-2014 School Year
(Title I - School Improvement Grant Funded)

Teachers - \$25.00/hour

Nicole Blaisse	Ashley Kinniry
Patrice Bogan	Paula Miller
Donna Boyer	James Mooney
Beth Bullen	Vincentina O’Pella
Elsie Butler	Anthony Santoro
Tanya Fullard	Vicki Thompson
Gwendolyn Hayes	Cynthia Todd
Francine Johnson	Shea Vocht

Instructional Assistants- Current rate of pay

Jennifer Alicea	Tiffani Ellis-Ingram
Charmaine Almond	Angela Milio
Darlene Burrell	Heather Parker
Michelle Ellis	Ronald Ross

- d. Leadership/Data Team Meetings – 2013-2014 School Year
Walnut Street Elementary School - \$25.00/hour
(School Improvement Funds)

Patricia Vadden

- e. Supplemental Contracts - 2013-2014 School Year

- (1) Michelle Beech, Science Olympiad, Penn Wood Middle School, 4 units, year 11 = \$1,072.46.
- (2) Robert Cherry, Choral Director (split), Penn Wood High School, 6 units, year 1 = \$1,340.58.
- (3) Jennifer Cifuni, Head Teacher (split), Bell Avenue Elementary School, 7.5 units, year 7 = \$1,843.30.
- (4) Margaret Culbertson, Assistant Volleyball Coach, Penn Wood High School, 11 units (change in units as approved 10/28/2013) year 3 = \$2,457.73.
- (5) Erin DeHoratius, Generic/Reading Book Cart Organizer, Colwyn Elementary School, 2 units, year 1 = \$446.86.
- (6) Danielle DiRenzo, Assistant Band Director, Penn Wood High School, 3 units, year 4 = \$737.32.
- (7) Qention Fields, Assistant Football Coach, Penn Wood Middle School, 12 units, year 1 = \$2,681.16.
- (8) Geoff Knoell, Assistant Band Director, Penn Wood High School, 8 units, year 1 = \$1,787.44.
- (9) William Lawrence, Head Teacher (split), Bell Avenue Elementary School, 7.5 units, year 1 = \$1,675.73.
- (10) Jason Pardini, Assistant Soccer Coach, Penn Wood High School, 11 units, year 1 = \$2,457.73.
- (11) Kevin Reilly, Head Teacher, Colwyn Elementary School, 11 units, year 11 = \$2,949.28.

- (12) John Scudder, Generic/Technology Coordinator, Colwyn Elementary School, 10 units, year 10 = \$2,681.16.
- (13) Amelia Sermania, Assistant Band Director, Penn Wood High School, 6 units, year 1 = \$1,340.58.
- (14) Paul Tosti, Choral Director (split), Penn Wood High School, 10 units, year 1 = \$2,234.30.
- (15) Ann Marie Willoughby, Generic/Student Activities and Events Coordinator, Colwyn Elementary School, 3 units, year 3 = \$670.29.
- (16) Rachel Wilson, Band Front, Penn Wood High School, 6 units, year 1 = \$1,340.58.

f. Rescind Supplemental Contract Appointments – 2013-2014 School Year as approved October 28, 2013
(Tutoring Program will now be funded through a grant)

- (1) Marisa Giannini, Generic/After School Tutoring Program, Park Lane Elementary School, 3 units, year 1 = \$670.29.
- (2) Lynn Washington, Generic/After School Tutoring Program, Park Lane Elementary School, 3 units, year 1 = \$670.29.

g. Extended Learning Academy - Bell Avenue Elementary School
(School Improvement Grant) - Tuesdays, Wednesdays and Thursdays
December 3, 2013 – March 20, 2014

Tutors - \$30.00/hour

- | | |
|------------------|------------------|
| Scott Borbidge | Donna Regan |
| Jennifer Cifuni | Kerri Ward |
| William Lawrence | Jennifer Webster |
| Elva McGraw | |

MOTION: To approve the appointments as indicated above.

C4. Changes in Assignment

- (1) Maryann Applegate, change from Secretary, Category V, Penn Wood High School-Cypress Street Campus, to Secretary, Category V, Penn Wood High School-Green Avenue Campus, effective November 13, 2013. No change in salary.
- (2) Angela Milio, change from Grant-Funded Instructional Assistant, Aldan Elementary School, to Autistic Support Instructional Assistant, Aldan Elementary School, effective September 16, 2013. No change in salary.
- (3) Michael Shalon, change from Special Education Teacher, Penn Wood High School-Green Avenue Campus, to Special Education Teacher, Penn Wood Middle School, effective November 5, 2013. No change in salary.
- (4) Jessica Stortini, change from Special Education Teacher, Penn Wood Middle School, to Special Education Teacher, Walnut Street Elementary School, effective November 5, 2013. No change in salary.
- (5) Josephine Terrylonge, change from Secretary, Category IV, Penn Wood High School-Green Avenue Campus, to Secretary, Category IV, Penn Wood High School-Cypress Street Campus, effective November 13, 2013. No change in salary.

MOTION: To approve the changes in assignment as indicated above.

ADDITIONS TO THE AGENDAC5. Resignationa. Professional Staff

- (1) Shea Vocht, Special Education Teacher, Aldan Elementary School, effective date to be determined. Ms. Vocht has been with the district since September 13, 2010.

MOTION: To accept the resignation as indicated above.

C6. Termination of Servicesa. Support Staff

- (1) Denene Rivers, Secretarial Substitute, District-Wide, effective November 25, 2013.

MOTION: To approve the termination of services as indicated above.

C7. Appointmentsa. Professional Staff

- (1) Felicia Coleman, Bachelors, Millersville University
Long-Term Substitute Teacher
Assignment: Gifted Support Teacher
Ardmore/Bell/East Lansdowne/Park Lane
Effective: November 25, 2013 through June 16, 2014
Salary: Bachelors, Step 1, \$43,666 (pro-rated), with benefits
Replacing: Hope Fleming-Mallory, leave of absence

b. Supplemental Contracts 2013-2014 School Year

- (1) Monique Boykins, Girls' Head Basketball Coach, Penn Wood High School, 27 units, year 6 = \$4,423.91.
- (2) Randolph Carpenter, Boys' Assistant Basketball Coach, Penn Wood Middle School, 12 units, year 4 = \$2,949.28.
- (3) Philip Carroll, Boys' Head Basketball Coach, Penn Wood Middle School, 14 units, year 8 = \$3,753.62.
- (4) Monique Gaillard, Girls' Indoor Track Assistant Coach, Penn Wood High School, 12 units, year 4 = \$2,949.28.
- (5) Kate Gallagher, School Store, Penn Wood High School-Green Avenue Campus, 7 units, year 1 = \$1,564.01.
- (6) Lorraine Geist, Elementary Band, Walnut Street Elementary School, 7 units, year 1 = \$1,564.01.
- (7) Lowranzel Hill, Girls' Head Basketball Coach, Penn Wood Middle School, 14 units, year 7 = \$3,128.02.

- (8) Clyde Jones, Boys' Head Basketball Coach, Penn Wood High School, 27 units, year 8 = \$7,239.13.
- (9) Linwood Jordan, Boys' Indoor Track Head Coach, Penn Wood High School, 14 units, year 7 = \$3,440.82.
- (10) Linwood Jordan, Girls' Indoor Track Head Coach, Penn High School, 14 units, year 7 = \$3,440.82.
- (11) Conrad Kirkaldy, Boys' Assistant Basketball Coach, 12 units, year 4 = \$2,949.28.
- (12) Matthew Lindeman, Boys' Assistant Basketball Coach, Penn Wood High School, 18 units, year 11 = \$4,826.09.
- (13) Daniel Madonna, Wrestling Head Coach, Penn Wood High School, 27 units, year 9 = \$7,239.13.
- (14) Michael O'Neill, Wrestling, Assistant Coach, Penn Wood Middle School, 12 units, year 2 = \$2,681.16.
- (15) Al Poplawski, Girls' Assistant Basketball Coach, Penn Wood High School, 18 units, year 19 = \$5,228.26.
- (16) William Ricketts, Elementary Band, Evans Elementary School, 7 units, year 24 = \$2,033.21.
- (17) William Ricketts, Elementary Band, Aldan Elementary School, 7 units, year 24 = \$2,033.21.
- (18) Kathleen Spangler, Generic/Art Exhibit, Park Lane Elementary School, 2 units, year 1 = \$446.86.
- (19) Anthony Stefanik, Wrestling Head Coach, Penn Wood Middle School, 14 units, year 3 = \$3,128.02.
- (20) Kristin Tiburzio, Girls' Assistant Basketball Coach, Penn Wood Middle School, 12 units, year 2 = \$2,681.16.
- (21) Richard Williams, Generic/5th & 6th Grade Basketball Team, Park Lane Elementary School, 4 units, year 1 = \$893.72.
- (22) Kareem Wright, Girls' Assistant Basketball Coach, Penn Wood High School, 12 units, year 3 = \$2,681.16.

- c. Extended Learning Academy - Bell Avenue Elementary School
Tuesdays, Wednesdays and Thursdays (School Improvement Grant)
December 3, 2013 – March 20, 2014

Tutors - \$30.00/hour

Ernestine Boone	Sherell Peterson
Carolyn Carr	Alice Thomas
Kyra Gordon	Melinda Tkacs
Latanya Ingraham	

Instructional Assistants - \$15.00/hour

Glenda Chism-Mitchell
Liberta Viera

MOTION: To approve the appointments as indicated above.

C8. Change in Assignment

- (1) Stella Loutrary, change from Grade 5 Teacher, Park Lane Elementary School, to School Site Facilitator, Teacher on Assignment, Ardmore Avenue Elementary School, effective November 25, 2013 through June 16, 2014.

MOTION: To approve the change in assignment as indicated above.

Fitti, Hoff, Hummel, Johnson, Reardon, Richardson, Wright and Leahan voted aye and approved items C1, C2, C3, C4, C5, C6, C7 and C8 of the Personnel Committee Agenda. Kweh was absent.

PROPERTY COMMITTEE AGENDA

Jennifer Hoff - Chair
Diane Leahan, Eileen Johnson - Members

Ms. Hoff presented the Property Committee Agenda. She announced that a meeting to discuss school playgrounds would be held at 6:30 p.m. on December 4th and that a Property Committee Meeting would be held at 6:30 p.m. on December 9th.

Ms. Leahan stated that cars are parked on the sidewalk at the high school along Essex Avenue. She directed that the Administration instruct the coaches that they are not to park on the sidewalk, as the weight of the cars will crack the cement.

INFORMATIONAL ITEMS:

D1. Update on Development of Bus Lot in Colwyn

Work continues on the development of the bus lot in Colwyn. Colwyn Code Officials and the Borough Engineer have been working well with representatives from Gilmore & Associates, Inc. There has been great progress on this project.

D2. Update on Ardmore Avenue Elementary School Renovations Project

The last of the major renovations involving the cast stone roof repairs on the 1937 wing of Ardmore Avenue Elementary School have been resolved. We are now in the punch-list phase of completing the building portion of the project. Outside work, including sidewalks, curbing replacement and handicap curb cuts, still need to be addressed.

E. BUDGET AND FINANCE COMMITTEE AGENDA Robert Reardon - Chair
Marion Fitti, Diane Leahan - Members

Mr. Reardon presented the Budget and Finance Committee Agenda.

Mr. Reardon made a motion, seconded by Ms. Hummel, to approve items E1 through E3 of the Budget and Finance Committee Agenda.

Mr. Wright expressed his appreciation for the Board members' consideration on approving a Memorandum of Understand regarding the Nile Swim Club. Ms. Leahan clarified that this motion is only to postpone the December 12th Tax Upset Sale of this property until the next scheduled sale.

E1. Treasurer's Report

General Fund	Attachment B&F 1
Activities Account	Attachment B&F 2
Investments	Attachment B&F 3
Bond Fund	Attachment B&F 4

MOTION: To approve the Treasurer's Report as per Attachments B&F 1, 2, 3, and 4.

E2. List of Bills

General Fund	November 25, 2013	Attachment B&F 5
--------------	-------------------	------------------

MOTION: To approve the List of Bills as per Attachment B&F 5.

ADDITION TO THE AGENDA

E3. Memorandum of Understanding - Nile Swim Club, Yeadon, PA

The Nile Swim Club owns certain property in Yeadon Borough having Folio Numbers 48-00-03138-01 and 48-00-03138-02. A Memorandum of Understanding has been established between the William Penn School District, the owners of the Nile Swim Club, and Yeadon Borough Council officials to postpone the December 12, 2013 Tax Upset Sale by the Delaware County Tax Claim Bureau while the parties involved discuss a proposal to enter into an Agreement regarding real estate taxes and collaborative activities concerning these folios.

MOTION: To approve a Memorandum of Understanding, as amended, between the William Penn School District, the owners of the Nile Swim Club, and Yeadon Borough Council officials to postpone the December 12, 2013 Tax Upset Sale by the Delaware County Tax Claim Bureau for Folio Numbers 48-00-03138-01 and 48-00-03138-02.

Regarding Item E3: On roll call, Hoff, Hummel, Johnson, Richardson Wright and Leahan voted yes. Fitti and Reardon voted no. Kweh was absent. The motion carried.

Fitti, Hoff, Hummel, Johnson, Reardon, Richardson, Wright and Leahan voted aye and approved items E1 and E2 of the Budget and Finance Committee Agenda. Item E3 was subject to a roll-call vote. Details of the roll-call vote are listed at that item. Kweh was absent.

F. POLICY COMMITTEE AGENDA

Diane Leahan - Chair
Jennifer Hoff, Steve Kweh - Members

Ms. Leahan presented the Policy Committee Agenda.

Ms. Hoff made a motion, seconded by Ms. Hummel, to approve item F1 of the Policy Committee Agenda.

F1. Second Reading of Revised Policies 203, 203.1, 314.1, 414.1, and 514.1
ATTACHMENT POLICY #1

William Penn School District policies have been written by the Board of School Directors and have been reviewed by the Superintendent and the Solicitor. Each Board member has received a copy of the above-named policies for review and follow-up discussion.

As required by district policy, upon approval of the first reading, these policies were entered into the minutes of October 28, 2013 with a second reading and adoption presented for approval at the November Business Meeting.

- | | | |
|----------|---|-------------------------------|
| a) 203 | Communicable Diseases and Immunizations - Pupils | |
| b) 203.1 | HIV Infection (Students)
(Replaces former 203.1 and 203.2) | - Pupils |
| c) 314.1 | HIV Infection
(Replaces former 314.1 and 314.2) | - Administrative
Employees |
| d) 414.1 | HIV Infection
(Replaces former 414.1 and 414.2) | - Professional
Employees |
| e) 514.1 | HIV Infection
(Replaces former 514.1 and 514.2) | - Classified
Employees |

MOTION: To approve the second reading and adoption of the William Penn School District Policies 203, 203.1, 314.1, 414.1, and 514.1 and to enter such reading into the minutes.

Fitti, Hoff, Hummel, Johnson, Reardon, Richardson, Wright and Leahan voted aye and approved item F1 of the Policy Committee Agenda. Kweh was absent.

SOLICITOR'S REPORT

Ms. Williams reported that the Board of School Directors has met in executive session immediately prior to this meeting to discuss personnel matters.

OLD BUSINESS – None

NEW BUSINESS

Mr. Bruni reported that, last week, he had met with all Home and School officers, Board members and Administrators. Topics included curriculum and school playgrounds. He said that it was an excellent meeting and that they will meet three more times.

REPORTS

Delaware County Community College - Robert E. Wright

Mr. Wright reported that the search to fill a vacancy on the Board of Trustees resulted in thirty candidates. He announced that they will meet on December 11th to interview the finalists, which includes a Lansdowne resident.

Delaware County Intermediate Unit - Robert Reardon

Mr. Conley provided an update on the Healthcare Consortium, adding that they are looking into expanding coverage to include prescriptions.

Delaware County Legislative Council - Charlotte Hummel

Ms. Hummel reported that, at the last meeting, they had a special guest, Donna Cooper, Executive Director of Public Citizens and Children in Youth. She announced that the state legislators will be in session for only a few more days before the end of the year and that the charter school reform bill, HB1085, does not "reform" much. She stated that PSBA supports this HB, with some exceptions.

COMMENTS FROM CITIZENS REGARDING NON-AGENDA ITEMS

Daniel Procopio, Aldan, requested an update on the charter school application appeal process. Mr. Bruni responded.

Amie LaCourt, Lansdowne, requested clarification on the Memorandum of Understanding for the Nile Swim Club. Ms. Leahan responded. Ms. LaCourt suggested that delinquent tax issues involving commercial properties be mentioned at future budget meetings.

Anthony Reale, East Lansdowne, spoke about delinquent taxes. He added that our Student Representatives are good role models and are excellent examples of the fine students of the William Penn School District.

Sandra Wright, Yeadon, thanked the Board members for their willingness to hear opinions and concerns from community members.

ANNOUNCEMENT OF FUTURE MEETINGS

The Reorganization Meeting of the Board of School Directors will be held on Monday, December 2, 2013, at 6:30 p.m. in the Administration Building Board Room, 100 Green Avenue, Lansdowne, PA.

A Property Committee Meeting of the Board of School Directors will be held at 6:30 p.m. on Monday, December 9, 2013, in the Administration Building Board Room, 100 Green Avenue, Lansdowne, PA.

A combined Committee Meeting and Business Meeting of the Board of School Directors will be held on Monday, December 16, 2013, in the Administration Building Board Room, 100 Green Avenue, Lansdowne, PA. The Committee Meeting will begin at 6:30 p.m. and the Business Meeting will begin at 7:30 p.m.

ADJOURNMENT

Ms. Fitti made a motion, seconded by Mr. Wright, to adjourn the meeting at 9:30 p.m.

Respectfully submitted,



Joseph V. Otto
Board Secretary