I. Call to Order - Jennifer Hoff, President
II. Invocation - Joi Hopkins
III. Salute to the Flag
IV. Roll Call - A. Jeff Cuff, Board Secretary
V. Comments/Announcements by the Board President
VI. Superintendent’s Report - Jane Ann Harbert
VII. Motion to Approve the Agenda
VIII. Minutes – Business Meeting - July 22, 2019
IX. Remarks By Student Representatives - None
X. Special Awards - None
XI. Public Comments Regarding Agenda Items
XII. Communications - A. Jeff Cuff, Board Secretary
XIII. Committee Reports
XIV. Solicitor's Report
XV. Old Business
XVI. New Business
XVII. Reports
   Delaware County Community College - Robert E. Wright, Sr.
   Delaware County Intermediate Unit - Marion Fitti
   Delaware County Legislative Council - Jennifer Hoff
XVIII. Comments From Citizens Regarding Non-Agenda Items

XIX. Announcement of Future Meetings
   
The next Meeting of the Committee of the Whole will be held at 6:30 p.m. on Monday, September 16, 2019 in the Administration Building Board Room, 100 Green Avenue, Lansdowne, PA.

   The next Business Meeting of the Board of School Directors will be held at 7:30 p.m. on Monday, September 23, 2019 in the Administration Building Board Room, 100 Green Avenue, Lansdowne, PA. Pre-Session will begin at 6:30 p.m.

XX. Adjournment
WILLIAM PENN SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS  
BUSINESS MEETING  
AUGUST 26, 2019  

COMMITTEE REPORTS  

A. COMMUNITY RELATIONS COMMITTEE AGENDA  
Rebekah Phillips - Chair  
Monique Boykins, Jennifer Hoff - Members  

INFORMATIONAL ITEMS:  

A1. National LifeChanger of the Year Award  

Mrs. Marnie Miles-Jackson, Park Lane Elementary School Guidance Counselor, has been nominated for the 2019-2020 National LifeChanger of the Year Award. Ms. Yolanda Garvin, parent of a student at East Lansdowne Elementary School, nominated Mrs. Miles-Jackson for the support she provided to Ms. Garvin’s son when he was struggling with behavior issues. Ms. Garvin stated her son gained self-control, trust, and confidence under Mrs. Miles-Jackson’s guidance, and commended her caring and nurturing style of work.  

This is Mrs. Miles-Jackson’s second consecutive nomination. Last year, she was nominated by Ms. Phyllis Cubit, East Lansdowne School Principal, for being a constant source of support for the community by going above and beyond the requirements of her role.  

LifeChanger of the Year is sponsored by the National Life Group Foundation. They recognize and reward the very best K-12 educators and school district employees across the United States. Hundreds of nominations are submitted each year; 17 individual LifeChanger of the Year awards will be given this school year. One Grand Prize of $10,000 is awarded. The other prizes range from $3,000 to $5,000. Winners will be announced in April 2020.  

To view Mrs. Miles-Jackson’s profile or for more information, visit www.LifeChangeroftheYear.com.
A2. **Community Eligibility Provision: Free School Meals for All Students**

The USDA Food and Nutrition Service Community Eligibility Provision (CEP) was adopted district-wide in 2017 in an effort to help connect more students to nutritional school meals. CEP is part of the Healthy, Hunger Free Kids Act of 2010 which allows schools and school districts in high poverty areas to serve all students free breakfast and lunch in school.

There is no need for families to complete the Free and Reduced-Price School Meals Family Application. All students will be offered a nutritious breakfast and lunch at no cost. CEP helps to increase participation in the school meals program, helping to ensure more students come to class well-nourished and ready to learn.

A la carte items will still be available for purchase. MySchoolBucks.com is a convenient and secure online payment service that gives parents/guardians the ability to monitor their child’s school meals account and pre-pay for a la carte items. To sign up for this service, visit www.myschoolbucks.com.

A3. **Musical Instrument Rental Night**

Parents of students in grades 4 through 12 who are interested in participating in the Band programs offered in the William Penn School District are invited to Musical Instrument Rental Night on Tuesday, September 17, 2019 at 6:30 p.m. Parents will be able to complete a rental agreement with representatives from the Music & Arts Center to enter into a Rent-to-Own Plan for the instrument of their child’s/teen’s choice. With a credit card or cash security deposit, the parent may take the instrument home after the meeting. Musical Instrument Rental Night will be hosted at Penn Wood Middle School, 121 Summit Street in Darby.

For more information about the William Penn School District Band Programs, please contact the WPSD Instrumental Music Instructors:

Mr. William Ricketts – Grades 4-6 at Aldan, Ardmore Avenue, Colwyn, East Lansdowne, Evans, and Park Lane Elementary Schools – wricketts@wpsd.k12.pa.us
Ms. Sarah Greenfeder – Grades 4-6 at Bell Avenue Elementary School – sgreenfeder@wpsd.k12.pa.us
Mr. Andrew Kruc – Grades 4-6 at Walnut Street Elementary School – akruc@wpsd.k12.pa.us
Mr. Adam Naroff – Grades 7 & 8 – anaroff@wpsd.k12.pa.us
Mr. Robert Cherry – Grades 9-12 – rcherry@wpsd.k12.pa.us
A4. Children’s Health Insurance Program

Pennsylvania’s Children’s Health Insurance Program (CHIP) covers uninsured children and teens up to age 19 in Pennsylvania. There are no income limits to quality for CHIP. For most families, CHIP is free, and for others, the same benefits will be offered at low cost. CHIP coverage includes routine checkups, prescriptions, hospitalization, dental, eye care, and more. CHIP is made available through private health insurance companies.

For more information about CHIP, to apply online, or to download an application to mail in, visit www.CHIPcoversPAkids.com. Families may also apply by telephone at 1-800-986-KIDS where a CHIP counselor can take your information, fill out your application, and submit it electronically.

A5. The CarMax Foundation and KaBOOM! Partner to Help Create a New Playground and Multi-Sports Court at Walnut Street Elementary School

The CarMax Foundation and the KaBOOM! organization have partnered with Walnut Street Elementary School to create a new playground and multi-sports court at Walnut Street Elementary School. On September 11, 2019, volunteers from William Penn School District and The CarMax Foundation, in partnership with KaBOOM!, will join together to build the new playground. The playground design is based on drawings children at Walnut Street School and other neighborhood children created.

The Walnut Street Elementary School Planning Team has created a GoFundMe page to raise funds for the development of the playground. Visit www.gofundme.com and search for Walnut Street Playground.

KaBOOM! is a national non-profit organization that partners with businesses to fund, create, and build playgrounds.

A6. School Opening Information

Sneak Peek: Sneak Peek has once again been incorporated into the calendar for the coming school year. Sneak Peek is an opportunity for students and parents to visit the school to “meet and greet” with teachers and staff in an open-house atmosphere. There will not be Back-to-School Nights that used to be customarily held in September. However, Title 1 Curriculum Nights will be scheduled by each school principal during September and October. The Curriculum Nights will be determined at a later date and will be shared with parents.

Sneak Peek will take place on Wednesday, August 28, 2019 from 6:30 p.m. - 8:30 p.m. Because Sneak Peek is in an open-house setting, schools will be open for families to visit anytime during the Sneak Peek hours (6:30 p.m. - 8:30 p.m.). Both students and parents are invited to attend the Sneak Peek events as we welcome our families back for a new school year.
Start-of-School Information: The following is start-of-school information for William Penn School District students:

Wednesday, Sept. 4th – First day of school for students in grades 1-7 and 9-12
Thursday, Sept. 5th – First day of school for students in grade 8
September 4th, 5th, and 6th – Kindergarten Conferences (8:30 a.m.-11:30 a.m.)
Monday, Sept. 9th – First day of school for Kindergarten students

School Hours: School hours for students for the 2019-2020 school year are as follows:
Penn Wood High School - 7:30 a.m. to 2:17 p.m.
Penn Wood Middle School - 8:00 a.m. to 2:50 p.m.
Elementary Schools - 8:40 a.m. to 3:30 p.m.

A7. Mandatory Re-Registration Required for High School Freshmen

Students scheduled to begin ninth-grade in the William Penn School District in September must be re-registered by a parent or guardian before the start of school. Parents of rising freshmen should have received a registration packet in the mail before the end of the school year with information about the required documentation needed to re-register. Parents/Guardians should complete the registration forms, obtain the required supporting documents, and call the Registration Office at 610-284-8005, ext. 1234 to schedule an appointment to complete the re-registration process.

Students expected to begin ninth-grade who have not been re-registered by the start of the 2019-2020 school year will not be admitted to school until the re-registration process has been completed.

A8. Give Kids Sight Day: Free Day of Eye Care

Public Citizens for Children and Youth (PCCY) is sponsoring its annual “Give Kids Sight Day,” a day of free eye care and free eyeglasses for children ages 17 years and under. Give Kids Sight Day will be held on Saturday, October 5, 2019 from 8:30 a.m. to 1:00 p.m. at Jefferson Medical College’s Alumni Hall, 10th & Locust Streets in Philadelphia. The event is for walk-ins only – no appointment is necessary. Children must be accompanied by a parent or guardian.

Children do not need health insurance to receive service. Give Kids Sight Day is particularly for children who have not had or have not passed an eye screening. Parents who wish their child to receive services for Give Kids Sight Day are encouraged to arrive with their child early that day.

Give Kids Sight Day is presented by PCCY, Wills Eye Hospital, the Philadelphia Eagles Charitable Foundation, Essilor Vision Foundation, Vision to Learn, the School District of Philadelphia, Jefferson Health, and Philadelphia Health Partnership. For more information, visit the PCCY website at www.pccy.org/sightday, email gksd@pccy.org, or call 215-563-5848, ext. 21.
B. **EDUCATION COMMITTEE AGENDA**

Monique Boykins - Chair
Marion Fitti, Joi Hopkins, Jan Tong - Members

B1. **U. S. Medical Staffing Services**

U. S. Medical Staffing proposes to provide staffing services on an as-needed basis (primarily Personal Care Assistants, but may be asked to staff other special education positions on an as-needed basis for leaves of absence, Extended School Year, emergencies, or other reasons) as described in the 2019-2020 Agreement.

**MOTION:** To approve the 2019-2020 Agreement between the William Penn School District and U. S. Medical Services, subject to the District Solicitor’s review and approval of the form and content.

B2. **Staffing Plus, Inc.**

Staffing Plus, Inc. proposes to provide independent contractors as Personal Care Assistants, on an as-needed basis, at the rate of $17.98 per hour (no increase). Staffing Plus, Inc. also proposes to provide other types of professional or paraprofessional independent contractors on an as-needed basis (rates vary by profession).

**MOTION:** To approve the 2019-2020 Agreement between the William Penn School District and Staffing Plus, Inc, as indicated above. This Agreement is subject to the District Solicitor’s review and approval of the form and content.

B3. **Mercy Fitzgerald Hospital**

Mercy Fitzgerald Hospital proposes to provide physical therapy services on an as-needed basis determined by student IEPs, as described in the 2019-2020 Agreement according to the cost schedule (no increase).

**MOTION:** To approve the 2019-2020 Agreement between the William Penn School District and Mercy Fitzgerald Hospital for physical therapy services. This Agreement is subject to the District Solicitor’s review and approval of the form and content.
B4. Social Signals, LLC

Social Signals, LLC, formerly known by its founder’s name, Nancy Nowell, proposes to provide specialized instruction in Human Growth and Development topics geared to students in our District who require these specialized services due to their developmental disabilities. Social Signals will provide specialized instruction for secondary Life Skills Support and Autistic Support students for 8 hours per month, and instructional planning services at an hourly rate of $90 (no increase).

MOTION: To approve the 2019-2020 Social Signals, LLC Agreement for Human Growth and Development Services as indicated above. This Agreement is subject to the District Solicitor’s review and approval of the form and content of the agreement.
C. PERSONNEL COMMITTEE AGENDA

The Superintendent recommends the following personnel actions:

C1. Resignations

   a. Administrative Staff

      (1) Kyle Hill, Principal, Ardmore Avenue Elementary School, effective August 16, 2019. Mr. Hill has been with the district since July 18, 2016.

   b. Professional Staff

      (1) Connor Duscha, Grade 6 Teacher, Ardmore Avenue Elementary School, effective August 12, 2019. Mr. Duscha’s appointment to this position was approved at the May 28, 2019 Board meeting.

      (2) Katelyn Kelly, Grade 5 Teacher, Bell Avenue Elementary School, effective August 13, 2019. Ms. Kelly has been with the district since September 24, 2018.

   c. Support Staff

      (1) Rebecca Brosious, Instructional Assistant, Evans Elementary School, effective July 29, 2019. Ms. Brosious has been with the district since October 16, 2018.

      (2) Katie Cooper, Instructional Assistant, Ardmore Avenue Elementary School, effective August 2, 2019. Ms. Cooper has been with the district since August 27, 2013.

      (3) Rebecca DeLoach, Instructional Assistant, Ardmore Avenue Elementary School, effective August 22, 2019. Ms. DeLoach has been with the district since January 2, 2019.

      (4) Andrea Miers, Instructional Assistant, Aldan Elementary School, effective August 2, 2019. Ms. Miers has been with the district since September 4, 2018.

MOTION: To accept the resignations as indicated above.
C2. Retirement

a. Support Staff

(1) Victoria Hayes, School Safety Officer, Colwyn Elementary School, effective December 31, 2019. Ms. Hayes has been with the district since November 8, 2011.

MOTION: To approve the retirement as indicated above.

C3. Appointments

a. Administrative Staff

(1) Gary Cooper, Interim Principal, Ardmore Avenue Elementary School, effective August 26, 2019 through September 30, 2019. Mr. Cooper’s rate of pay will be $450/day. Replacing Kyle Hill, resigned.

b. Professional Staff

(1) Michele Cahoone, Masters, Walden University Temporary Professional Employee Assignment: Biology Teacher Penn Wood High School-Green Avenue Campus Salary: Masters, Step 5, $64,464/with benefits Effective: August 26, 2019 Replacing: Thomas Boerth, resigned

(2) Cara Clark, Bachelors, Penn State University Temporary Professional Employee Assignment: Math Teacher Penn Wood Middle School Salary: Bachelors, Step 1, $47,629/with benefits Effective: August 26, 2019 Replacing: Warren Danenza, reassigned

(3) Brighid Corr, Masters, University of Notre Dame Temporary Professional Employee Assignment: Special Education Teacher Penn Wood Middle School Salary: Masters, Step 1, $56,864/with benefits Effective: August 26, 2019 Replacing: Elizabeth Begg, resigned
(4) Brian McCloskey, Bachelors, West Chester University 
Long-Term Substitute Teacher 
Assignment: English Teacher 
Penn Wood Middle School 
Salary: Bachelors +15, Step 1, $51,500/with benefits 
Effective: August 26, 2019 through June 16, 2020 
Replacing: Seamus Smith, reassigned

(5) Pamela Nichols, Masters, West Chester University 
Professional Employee 
Assignment: School Librarian 
Evans/Park Lane Elementary Schools 
Salary: Masters +30, Step 5, $72,496/with benefits 
Effective: August 26, 2019 
Replacing: Amelia Fuga, resigned

(6) Brittany Pope, Masters, Lincoln University 
Long-Term Substitute Teacher 
Assignment: Grade 2 Teacher 
Ardmore Avenue Elementary School 
Salary: Masters, Step 1, $56,864/with benefits 
Effective: August 26, 2019 through June 16, 2020 
Replacing: Stacey Stallings, reassigned

(7) Sarah Rowan, Bachelors, West Chester University 
Temporary Professional Employee 
Assignment: Grade 5 Teacher 
Ardmore Avenue Elementary School 
Salary: Bachelors +15, Step 3, $55,300/with benefits 
Effective: August 26, 2019 
Replacing: Matthew Lammons, reassigned

(8) Monica Schultz, Bachelors, Kutztown University 
Temporary Professional Employee 
Assignment: Math Teacher 
Penn Wood Middle School 
Salary: Bachelors, Step 1, $47,629/with benefits 
Effective: August 26, 2019 
Replacing: Michelle Linden, reassigned

(9) Rachel Sherwood, Masters, Arcadia University 
Temporary Professional Employee 
Assignment: Grade 6 Teacher 
Ardmore Avenue Elementary School 
Salary: Masters, Step 3, $60,164/with benefits 
Effective: August 26, 2019 
Replacing: Amy Hostetter, reassigned
c. **Support Staff**

(1) Blair Boone  
Instructional Assistant  
Evans Elementary School  
Salary: $15.00/hour/with benefits  
Effective: August 26, 2019  
Replacing: Rebecca Brosious, resigned

(2) Baina Edwards  
School Safety Officer  
District Wide  
Salary: $13.63/hour/with benefits  
Effective: August 26, 2019  
Replacing: Joseph McDevitt, resigned

(3) Kayla Jackson  
Instructional Assistant  
Aldan Elementary School  
Salary: $15.00/hour/with benefits  
Effective: TBD  
Replacing: Jennifer Alicea, resigned

(4) Debra Williams  
Assessment Secretary  
Green Avenue Administration Building  
Salary: $17.95/hour/with benefits  
Effective: August 21, 2019  
Replacing: Kiana Jackson, resigned

d. **Elementary Math Curriculum Writing - $25.00/hour - Title I Funds**

   Johanna Getz  
   Jennifer Kurko  
   Angela Wagner

e. **English/Language Arts Curriculum Writing – Penn Wood Middle School $25.00/hour – Title I Funds**

   Patricia Pardini  
   Nicole Reale  
   Ann Marie Willoughby
f. **English/Language Arts Curriculum Writing – Penn Wood High School**  
   $25.00/hour – Title I Funds

   Felicia Coleman  
   Mary McManus  
   Tamika Pitchford


g. **Social Studies Curriculum Writing – Penn Wood Middle School**  
   $25.00/hour – Title I Funds

   Villia Abdul-Lateef  
   Matthew Downing  
   Amber Hill  
   Corey Hill  
   Robert Smythe  
   Melinda Tkacs


h. **English as a Second Language District-Wide Coordinator**  
   $10,000. Stipend – Title III Funds

   Joseph Denelsbeck

**MOTION:** To approve the appointments as indicated above, contingent on receipt of appropriate clearances and physicals, as required by law.

C4. **Changes in Assignment**

(1) Nicole Blaisse, Guidance Counselor, Ardmore Avenue and Aldan Elementary Schools, to Guidance Counselor, Ardmore Avenue Elementary School, effective August 26, 2019. (No change in salary)

(2) Patty Easter, Grade 5 Teacher, Colwyn Elementary School, to Grade 5 Teacher, Evans Elementary School, effective August 26, 2019. Replacing Brittany Lawrence, reassigned. (No change in salary)

(3) Brittany Lawrence, Grade 5 Teacher, Evans Elementary School, to Grade 4 Teacher, Park Lane Elementary School, effective August 26, 2019. Replacing Soyini Seabrook-Tilley, resigned. (No change in salary)

(4) Michelle Linden, Math Teacher, Penn Wood Middle School, to In-School Suspension Teacher, Penn Wood Middle School, effective August 26, 2019. Replacing Khalilah Salaam, reassigned. (No change in salary)
(5) Marnie Miles-Jackson, Guidance Counselor, East Lansdowne and Park Lane Elementary Schools, to Guidance Counselor, Park Lane Elementary School, effective August 26, 2019. (No change in salary)

(6) Jessica Picciotti, Grade 6, Ardmore Avenue Elementary School, to Grade 1, Ardmore Avenue Elementary School, effective August 26, 2019. Replacing Christine Griffith, retired. (No change in salary)

(7) Heidi Quarracino, School Site Facilitator, Penn Wood Middle School, to Teacher on Special Assignment, Curriculum Coordinator, District-Wide, effective August 26, 2019 through June 16, 2020. New Position (Title I Grant Funded - No change in salary)

(8) Khalilah Salaam, In-School Suspension Teacher, Penn Wood Middle School, to Guidance Counselor, Aldan and East Lansdowne Elementary Schools, effective August 26, 2019. (No change in salary)

(9) Seamus Smith, English Teacher, Penn Wood Middle School, to Teacher on Special Assignment, Parent/Student Facilitator, Penn Wood Middle School, effective August 26, 2019 through June 16, 2020. New Position (Title I Grant Funded - No change in salary)

(10) Robert Smythe, Social Studies Teacher, Penn Wood Middle School, to Positive Behavior Intervention and Support Instructional Coach, Penn Wood Middle School, effective August 26, 2019 through June 16, 2020. New Position (Title I Grant Funded - No change in salary)

(11) C. Reed Stubbe, Grade 5 Teacher, Aldan Elementary School, to Grade 6 Teacher, Ardmore Avenue Elementary School, effective August 26, 2019. Replacing Jessica Picciotti, reassigned. (No change in salary)

(12) Charles Traber, Math Teacher, Penn Wood Middle School, to Multi-Tiered System of Support Instructional Coach, Penn Wood Middle School, effective August 26, 2019 through June 16, 2020. New Position (Title I Grant Funded - No change in salary)

MOTION: To approve the changes in assignment as indicated above.
C5. **Leaves of Absence**

1. Amy Diaczenko, Supervisor-Special Education, Green Avenue Administration Building, requests an Intermittent Family and Medical Leave of Absence, effective August 2, 2019 through October 31, 2019. (Not to exceed 60 workdays)

2. Casey Freiling, Grade 5 Teacher, Park Lane Elementary School, requests a Family and Medical Leave of Absence, effective October 14, 2019 through January 3, 2020.

3. Karen Guy, Secretary to Principal, Penn Wood Middle School, requests a Family and Medical Leave of Absence, effective August 13, 2019 through October 11, 2019.


5. Daniel McBride, Special Education Teacher, Penn Wood High School-Cypress Street Campus, requests a Family and Medical Leave of Absence, effective August 26, 2019 through October 10, 2019. (Not to exceed 32 workdays)
   Mr. McBride also requests a Medical Sabbatical Leave of Absence, effective August 26, 2019 through January 24, 2020.

6. Savonne Williamson, Instructional Assistant, East Lansdowne Elementary School, requests a Family and Medical Leave of Absence, effective August 26, 2019 through October 14, 2019.

**MOTION:** To approve the leaves of absence as indicated above.

C6. **Substitute Teacher Service Contract**

**MOTION:** To approve a Substitute Teacher Contract between Substitute Teacher Service, Inc., and the William Penn School District, effective July 1, 2019 through June 30, 2021, as follows:

<table>
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<tr>
<th>Level of Service</th>
<th>Pay Rate</th>
<th>Bill Rate</th>
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<tr>
<td>Substitute Teacher Day 1 – 40</td>
<td>$100.00</td>
<td>$130.00</td>
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<tr>
<td>Substitute Teacher Day 41+</td>
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</tr>
<tr>
<td>Building Substitute Teacher</td>
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</tr>
<tr>
<td>Long Term Substitute Teacher Day 21+</td>
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<tr>
<td>Substitute Classroom Assistant</td>
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D. PROPERTY COMMITTEE AGENDA

Marion Fitti - Chair
Kevin Hobbs, Louella Richardson - Members

INFORMATIONAL ITEM:

D1. Summer Projects 2019

Discussion on a summary of projects completed in the buildings during the summer of 2019.
E. **BUDGET AND FINANCE COMMITTEE AGENDA**  Louella Richardson - Chair  Monique Boykins, Jennifer Hoff, Joi Hopkins - Members

E1. **Treasurer's Report**

- General Fund
- Activities Account
- Investments
- Bond Fund

**Attachment B&F 1**  **Attachment B&F 2**  **Attachment B&F 3**  **Attachment B&F 4**

**MOTION:** To approve the Treasurer's Report, as per Attachments B&F 1, 2, 3, and 4.

E2. **List of Bills**

- General Fund  August 26, 2019  **Attachment B&F 5**

**MOTION:** To approve the List of Bills, as per Attachment B&F 5.
F. POLICY COMMITTEE AGENDA

Joi Hopkins, Louella Richardson, Robert E. Wright, Sr. - Members

F1. First Reading of Revised Policies 004, 004-BOG 2, 006, 201, 204, 208, 209 and 808

ATTACHMENT POLICY #1

William Penn School District policies have been written by the Board of School Directors and have been reviewed by the Superintendent and the Solicitor. Each Board member has received a copy of the above-named policies for review and follow-up discussion.

As required by district policy, the entrance of the policy into the minutes constitutes a first reading, with a second reading and adoption to take place at the next public Board meeting.

a) 004-Membership               Local Board Procedures
b) 004-BOG 2 Board Application Form Local Board Procedures
c) 006-Meetings                 Local Board Procedures
d) 201-Admission of Students    Pupils
e) 204-Attendance                Pupils
f) 208-Withdrawal From School   Pupils
g) 209-Health Examinations/Screenings Pupils
h) 808 Food Services            Operations

MOTION: To approve the first reading of the William Penn School District Policies 004, 004-BOG 2, 006, 201, 204, 208, 209 and 808 and to enter such reading into the minutes.
NEW BUSINESS

I. PSBA Officer Elections for 2020

The election of PSBA officers requires that each member entity/school district casts votes for each office.

As Board Secretary, A. Jeff Cuff is the designated, authorized voter for the William Penn School District. As such, he will electronically submit to PSBA the majority vote for each of the following candidates:

a) President-Elect (one-year term)
   1) Art Levinowitz (Upper Dublin SD – Montgomery County)
      (currently serving as 2019 Vice-President)

MOTION: To elect Art Levinowitz as President-Elect of PSBA for 2020.

b) Vice-President (one-year term)
   1) David Hein (Parkland SD – Lehigh County)

MOTION: To elect David Hein as Vice-President of PSBA for 2020.

c) Insurance Trust Board (term ends December 31, 2023)
   (Two open seats and two candidates. May vote for up to two individuals)
   1) Mark B. Miller (Centennial SD – Completing his first term as Trustee)
   2) Kathy K. Swope (Lewisburg SD - PSBA Past President)

MOTION: To elect ________________ to the PSBA Insurance Trust Board.

d) Trustee - School Board Secretaries Forum Steering Committee
   (term ends December 31, 2021)
   (May choose up to three incumbents for a two-year term)
   1) Jennifer Davidson (Manheim Township SD)
   2) Crystal Mance (Cheltenham Township SD)
   3) Bethanne Zeigler (Shikellamy SD)
   4) Jamie Lynn Zimerofsky (Schuylkill IU 29 and Schuylkill Technology Center)

MOTION: To elect ________________ as Trustee on the School Boar Secretaries Forum Steering Committee.